



**स्वामी राम हिमालयन विश्वविद्यालय**  
**Swami Rama Himalayan University**

## **6.4 Financial Management and Resource Mobilisation**

### **6.4.1 Institutional strategies for mobilization of funds and the optimal utilisation of resources**

#### **Condemnation process used for optimal utilisation of resources**

**A Case study of Orthopedics ward 217 is hereby enclosed establishing  
the process of article condemnation at the university**



# CONDEMNATION PROCESS

## Level 1

Condemnation request generated by the Department (OrthoMale Ward 217) supported by Condemnation report of different articles



# Performa for Item Condemnation

Ortho Male ward: - 217

Date: 14/10/2023

For Medical Items

| Sn | Name of Items                  | Qty in stock | MTR/DOC No. | Name of company | Modal no/ Sr.no | Date of Issue | Qty. produced for condemnation | Condition of item | Remark of committee |
|----|--------------------------------|--------------|-------------|-----------------|-----------------|---------------|--------------------------------|-------------------|---------------------|
| 1  | Dressing Drum ✓<br>15" X 12"   | 06           | 16759       |                 |                 | 14/3/2019     | 02                             | Broken            | ] <u>Condemned</u>  |
| 2  | Dressing Drum ✓<br>11" X 9"    | 05           | 16759       |                 |                 | 14/3/2019     | 01                             | Broken            |                     |
| 3  | Only Air Mattress ✓<br>Machine | 06           | 16759       |                 |                 | 14/3/2019     | 01                             | Not Working       |                     |
| 4  | Stethoscope ✓                  | 03           | 15548       | Beats           |                 | 9/1/2023      | 01                             | Not Working       |                     |
| 5  | Digital Thermometer ✓          | 05           | 15548       | Control D       |                 | 9/1/2023      | 01                             | Not working       |                     |
| 6  | Hot water bottle ✓             | 01           | 17423       |                 |                 | 16/3/2022     | 01                             | Leakage           |                     |

*Solomon*  
14/10/2023  
Signature of In charge:

*[Handwritten signature]*

*[Handwritten signature]*  
Signature of ANS

*[Handwritten signature]*  
14/10/23

*[Handwritten signature]*  
(Signature of condemned committee)  
*[Handwritten signature]*  
14/10/23



18/9/2023

ORTHO 217

(NAYAN)

21 Dt.

To  
The maintenance Department  
SRM, Jolly grant

kindly repair large size of  
sweeping drum from  
ortho ward 217

Sd/oms  
18/9/2023  
1519

ortho ward - 217  
रू. अ. वि. इं. सि. इं. म.  
न. वि. इं. एम. ला. अ. क.

11/om  
18/09/23

*[Signature]*  
20/9/2023



27/9/23

ORTH 217

(NAYAN)  
22 Dt.

To,

The maintenance department  
SRH4, Jeev grant

Kindly repair the one  
medium dressing drum from  
ortho ward 217

Dalton  
27/9/2023

Ortho ward - 217 ~~रूम सिस्टिम इंसिडेंट~~  
~~रिपेयर इन लायक नही~~  
↓

Itaru  
27/09/2023

[Signature]  
27/9/2023



24/7/2023

OR No 217-

  
20 Dt.

To The maintenance Department  
SRH4

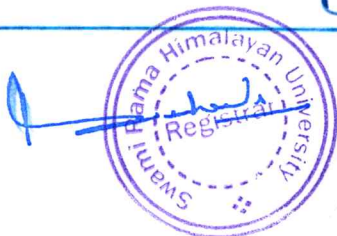
Kindly repair the large  
size of dressing doors  
from canteen ward 217

Sulom  
24/7/2023

OR No ward - 217 ~~बना वडा डम रिपेयर  
होने बापक नहो ई~~

Jim  
27/07/23

27/07/2023  
JE



Department of Bio-Medical Engineering  
Swami Rama Himalayan University  
Swami Ram Nagar, Jolly Grant  
Dehra Dun-248016  
Phone : 0135-2471353

2113

Report No. : .....

Date of complaint : 13/7/2023 Time: 11' 20 AM

Name of the Department : ORth ward - Phone No. : .....

Equipment/Instrument : Air mattress pump Model No. : Medtech Sr. No. 18065872

Installation Date : - Warranty/CAMC/AMC : AB-01

Contact Person : Designation : Incharge

Engineer's Name : Sheey

Location & Time of call attended : 13/7/2023 Hours Spent : 1.5 hours

No. of Visits : 1 Visit Dates : Same Job Completed : Yes/No

Problem Symptom : Not working

Work done : Reported that the Air mattress pump not working. Checked and found Air motor pump has been defective. Not repairable. So need to be replaced with new one. This unit should be condemned.

Details of Spare Parts used/required : ✓ New Air mattress pump - Qty-01

Customer remarks : .....

(Signature of the Engineer) 13/7/2023

(Signature of the User) 

(Signature of the HOD) Page 7 of 13

## CONDEMNATION PROCESS

### Level 2

“Department Return Note” is generated by the concerned department against condemnation articles to the material store and a “Receipt From Store” is issued by the material store against the articles received.







# हिमालयन हॉस्पिटल

(स्वामी राम हिमालयन विश्वविद्यालय की एक इकाई)  
स्वामी राम नगर, जोलीग्रान्ट, देहरादून-२४८०१६



## RECEIPT FROM STORE

**Issued From** WARD ORTHO 217 MALE (NEW) DEPT. (HIMALAYAN HOSPITAL) **Issue No** 23-24/3  
**Issued To** CONDEMNED STORE (HIMALAYAN HOSPITAL) **Issue Date** 27/10/2023 12:53PM  
**Indent No** **Indent Date** **Status** POST

| Sno | Group | Particulars           | UoM | Batch No.      | Expiry | Qty  |
|-----|-------|-----------------------|-----|----------------|--------|------|
| 1   | Mat   | Air Mattress complete | Nos | MEDTE*2        | 05/23  | 1.00 |
| 2   | Bot   | Bottle Hot Water      | Nos | GIBOS          | 03/24  | 1.00 |
| 3   | Ins   | Dressing Drum 11x9    | Nos | HOSPI*7        | 05/24  | 1.00 |
| 4   | Ins   | Dressing Drum 15x12   | Nos | ORTHO.WAR<br>D | 02/22  | 2.00 |
| 5   | Ste   | Stethoscope Beats     | Nos | IDEAL*5        | 06/25  | 1.00 |
| 6   | The   | Thermometer Digital   | Nos | CONTROL*1      | 01/25  | 1.00 |

**Remarks:** condemnation





# हिमालयन हॉस्पिटल

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स्वामी राम नगर, जोलीग्रान्ट, देहरादून-२४८०१६



## DEPARTMENT RETURN NOTE

**Issued From** WARD ORTHO 217 MALE (NEW) DEPT. (HIMALAYAN HOSPITAL) **Issue No** 23-24/3  
**Issued To** CONDEMNED STORE (HIMALAYAN HOSPITAL) **Issue Date** 27/10/2023 11:00AM  
**Indent No** **Indent Date** **Status** POST

| Sno | Group | Particulars           | UoM | Batch No.      | Expiry | Qty  |
|-----|-------|-----------------------|-----|----------------|--------|------|
| 1   | Mat   | Air Mattress complete | Nos | MEDTE*2        | 05/23  | 1.00 |
| 2   | Bot   | Bottle Hot Water      | Nos | GIBOS          | 03/24  | 1.00 |
| 3   | Ins   | Dressing Drum 11x9    | Nos | HOSPI*7        | 05/24  | 1.00 |
| 4   | Ins   | Dressing Drum 15x12   | Nos | ORTHO.WAR<br>D | 02/22  | 2.00 |
| 5   | Ste   | Stethoscope Beats     | Nos | IDEAL*5        | 06/25  | 1.00 |
| 6   | The   | Thermometer Digital   | Nos | CONTROL*1      | 01/25  | 1.00 |

**Remarks:** condemnation



## CONDEMNATION PROCESS

### Level 3

Concerned department (Ortho Male Ward 217) generates fresh “Demand Against Condemnation” to the material store for the issue of new articles

### Level 4

New articles received by the department against condemnation and a “Department Issue Note” is issued by the materials store for the material issued



# SWAMI RAMA HIMALAYAN UNIVERSITY

Department of Materials Management

Code:001

## Routine Consumable Indent Book

10466

Department: ceesho male 217 ward

DATE: 20/10/2023

Demand against condemnabi

| S.No. | Items                | Instock | Qty Required | Qty Issued | Remark                |
|-------|----------------------|---------|--------------|------------|-----------------------|
| 1     | Dressing Drum 15x12  | 04      | 02           | 02         | } against<br>condemna |
| 2     | Dressing Drum 11x9   | 04      | 01           | 01         |                       |
| 3     | only Air mattress    | 05      | 01           | 01-        |                       |
| 4     | machine              | -       | -            | -          |                       |
| 5     | stethoscope A        | 02      | 01           | 01         |                       |
| 6     | Digital thermometer  | 04      | 01           | 01         |                       |
| 7     | Hot water bottle     | NIL     | 01           | 01         |                       |
| 8     | Plaster cutter Blade | NIL     | 02           | X          | new demand            |
| 9     | (Big size)           |         |              |            |                       |
| 10    |                      |         |              |            |                       |
| 11    |                      |         |              |            |                       |
| 12    |                      |         |              |            |                       |
| 13    |                      |         |              |            |                       |
| 14    |                      |         |              |            |                       |
| 15    |                      |         |              |            |                       |
| 16    |                      |         |              |            |                       |
| 17    |                      |         |              |            |                       |
| 18    |                      |         |              |            |                       |
| 19    |                      |         |              |            |                       |
| 20    |                      |         |              |            |                       |

Doc/2023/10830  
20/10/23

Saloni  
20/10/2023  
1577

21/10/23  
20/10/23

~~21/10/23~~

HOD/ Incharge

Issued By

Page Received By

21/10/23  
(DMS)

21/10/23





# हिमालयन हॉस्पिटल

(स्वामी राम हिमालयन विश्वविद्यालय की एक इकाई)

स्वामी राम नगर, जोलीग्रान्ट, देहरादून-२४८०१६



## DEPARTMENT ISSUE NOTE

**Issued From** SRHU STORE (HIMALAYAN HOSPITAL) **Issue No** 23-24/10830

**Issued To** WARD ORTHO 217 MALE (NEW) DEPT. (HIMALAYAN HOSPITAL) **Issue Date** 27/10/2023 12:59PM

**Indent No** **Indent Date** **Status** POST

| Sno | Group | Particulars             | UoM | Batch No.      | Expiry | Qty  |
|-----|-------|-------------------------|-----|----------------|--------|------|
| 1   | Spa   | Air Mattress Motor Only | Nos | HOSPI*14       | 03/25  | 1.00 |
| 2   | Bot   | Bottle Hot Water        | Nos | GIBSON*12      | 02/25  | 1.00 |
| 3   | Ins   | Dressing Drum 11x9      | Nos | HOSPI          | 06/26  | 1.00 |
| 4   | Ins   | Dressing Drum 15x12     | Nos | HOSPITAL       | 10/26  | 2.00 |
| 5   | Ste   | Stethoscope Beats       | Nos | ELKO/HOSPI     | 08/26  | 1.00 |
| 6   | The   | Thermometer Digital     | Nos | TUSHT/HOS<br>P | 07/26  | 1.00 |

**Remarks:** Issue Slip no. 10466 , Against Condemned Receipt No. 23-24/3



*Handwritten signature*

