



Ref No. SRHU/IQAC/2020/10

Dated: 30th October, 2020

Meeting Notice

I am directed to inform all concerned that the fifth Meeting of Internal Quality Assurance Cell (IQAC) of Swami Rama Himalayan University, will be held on 20th November, 2020 i.e. Friday at 3:30 pm in the Conference Hall (Medical) College of the University.

The Hon'ble members of the IQAC are accordingly requested to kindly make it convenient to attend the meeting. The agenda for the meeting shall be circulated shortly,

This bears approval of the competent authority.

Dr. Alok Saklani
Coordinator-IQAC

Copy to : Hon'ble Vice Chancellor
: All concerned members of the IQAC





Agenda

Kindly refer to the meeting notice No. SRHU/IQAC/2020/10 dated 30th October, 2020 regarding fifth meeting of the Internal Quality Assurance Cell (IQAC) of Swami Rama Himalayan University, to be held on 20th November, 2020 i.e. Friday at 03:30 pm in the Conference Hall (Medical College) of the University.

The agenda for the meeting shall be as follows:

- Item 5/1:** To confirm the minutes of the last meeting held on 7th February, 2020.
(Annexure-1)
- Item 5/2:** To inform house about the discussion in departments regarding course competency based education in MBBS program.
- Item 5/3:** Apprise the members about green campus initiatives taken by the Institute.
- Item 5/4:** Updates about Online classes and promotion of ICT-enabled tools used for teaching & learning.
- Item 5/5:** Review on online classes
- Item 5/6:** To consider preparation of Policy/ Guidelines for –
- Academic & Administrative Audit
 - Refund of fees
 - Scholarship and Fee concessions for the students (except Medical), educational loan / refundable financial assistance
 - Advanced Learner & slow Performer
 - JRF scheme
 - Consultancy
- Item 5/7:** Any other point with the permission of the chair

Dr. Alok Saklani
Coordinator-IQAC



Copy to : Hon'ble Vice Chancellor
: All concerned members of the IQAC



Minutes of the 5th Meeting of IQAC

The fifth meeting of the Internal Quality Assurance Cell (IQAC) of Swami Rama Himalayan University, was held on 20th November, 2020 i.e. Friday at 3:30 pm in the Conference Hall (Medical College) of the University in the presence of following members:

1. Dr. Vijay Dhasmana, Vice Chancellor	Chairperson
2. Dr. Vijendra D. Chauhan, Pro Vice Chancellor	Member
3. Dr. Mushtaq Ahmad, Dean, Faculty of Medicine	Member
4. Dr. Snachita Pugazendi, Dean, Faculty of Nursing	Member
5. Dr. R. C. Ramola, Dean, Faculty of Science & Technology	Member
6. Dr. Sunil Kumar Saini, Chairman, Research Committee	Member
7. Mr. Nalin Bhatnagar, Registrar	Member
8. Mr. Avnish Shalya, Finance Officer	Member
9. Dr. Vinita Kalra, Controller of Examinations	Member
10. Ms. Harleen Kaur, Assistant Professor, HCN	Member
11. Dr. Y. S. Bisht, Medical Superintendent, Himalayan Hospital	Member
12. Dr. Alok Saklani, Advisor	Coordinator

The following members were granted leave of absence as they could not attend the meeting:

1. Dr. Kamli Prakash, Professor, HCN	Member
2. Dr. Reshma Kaushik, Professor, HIMS	Member
3. Dr. Rajeev Bijalwan, Rural Development Institute	Member
4. Mr. Ashok Saroha, Windlas, Dehradun	Member
5. Mr. Pradeep Goel F/O Mann Goel, Tilak Road, Dehradun	Member
6. Mann Goel, MBBS (Batch-2018)	Member

Meeting started with a prayer. The chairperson welcomed the members of the IQAC.

Item 5/1: To confirm the minutes of the last meeting held on 7th February, 2020. (Annexure-1)

As proposed by Dr Vijendra Chauhan, Pro Vice Chancellor and seconded by Dr. Snachita Pugazendi, the minutes of the last meeting were confirmed.



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Item 5/2: To inform house about the discussion in departments regarding course competency based education in MBBS program.

Dr. Mustaq, Dean, Faculty of Medicine, brought up the issue that the departments are still facing challenges in preparing their respective program & course outcomes and the attainment matrices. He requested Dr. Vijendra Chauhan, Pro Vice Chancellor, to conduct one more workshop for the faculty members to guide them more on PO-CO and matrices preparations.

Keeping the corona pandemic in the view, Dr. Vijendra Chauhan, Pro Vice Chancellor suggested that these workshops need to be conducted in smaller groups with all due precautions and hence multiple workshops need to be organized for which a program will soon be prepared to include faculty members of various departments of all the constituent academic units.

Item 5/3: Apprise the members about green campus initiatives taken by the Institute.

The engineering department informed that several steps have already been taken in the past for making the campus green and environment conservation like water treatment plant, energy saving by roof top solar power plants, and other eco conscious moves were proposed e.g. use of LED lights. The members appreciated this but added that its maintenance/monitoring is equally important.

Item 5/4: Updates about Online classes and promotion of ICT-enabled tools used for teaching & learning.

Since online classes had already started from the month of April-May 2020, use of Google forms & reflection for feedback is already in practice, but still keeping need of students Dr. Vijendra Chauhan, Pro Vice Chancellor, proposed for more training to faculty from different schools on various online platforms to help develop an e-content repository.

Item 5/5: Review on online classes-

Dr. Vijendra Chauhan, Pro Vice Chancellor, apprised the house that though students are using different modes of Learning management System (LMS) like Google class rooms, it is desirable that the university should have its own LMS. During the Covid pandemic the teaching since shifted to online mode, the students and teachers got lot of exposure and trainings were given regarding the same. Members also suggested that teachers should use MOOC content more often in class rooms and give assignments based on the same.

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Item 5/6: To consider preparation of Policy / Guidelines for –

(a) Academic & Administrative Audit

Dr. Alok Saklani said that even though the University is monitoring academic & administrative preference regularly, there should be laid guidelines for the same.

Dr. Saklani, to take action

(b) Refund of fees

Dr. R.C. Ramola, Dean, Faculty of Science & Technology apprised the members that the UGC had formulated clear guidelines for the refund of fees in case the student withdraws from a program. Accordingly, the University must formulate policies in compliance to the UGC guidelines.

Registrar to take action.

(c) Scholarship and Fee concessions for the students (except Medical)

Dr. Snachita Pugazendi, Dean, Faculty of Nursing raised the issue of providing financial assistance in the form of scholarships and fee concession to the deserving meritorious and economically weak students. The members discussed and emphasized on the issue.

The Chairman directed the Registrar to prepare written guidelines for the same and lay it before the competent authorities.

Registrar to take action.

(d) Advanced Learner & slow Performers

Dr. Vijendra Chauhan, Pro Vice Chancellor, brought up the issue of having a clear-cut guidelines for tailoring the teaching and learning processes in order to accommodate the unique needs of advanced learners and the slow performer students at the same time.

The Chairman directed Dr. Alok Saklani to prepare draft guidelines in consultation with Dr. Vijendra Chauhan, Pro Vice Chancellor, and lay before the competent authority for approval.

Dr. Alok Saklani, to take action

(e) SRHU-JRF Scheme

The Dean, Research stated that University should have its own JRF scheme for attracting bright research students. She also volunteered to prepare draft guidelines for the same.



The members appreciated the efforts of the Dean, Research.

Dean, Research to take action.

(f) Consultancy

Dr. Alok Saklani, Advisor, mentioned that many organizations seek expertise of professor especially in the area of Engineering, Management & Human Resource. However, the University needs to consider the limit to which faculty members can engage themselves in such activity. He suggested that the appropriate guidelines be framed.

The Chairman directed Dr. Alok Saklani to prepare draft guidelines in consultation with Dr. Vijendra Chauhan, Pro Vice Chancellor, and lay before the competent authority for approval.

Item 5/7: Any other point with the permission of the chair

No other point came up for the discussion and therefore the meeting concluded with Vote of thanks to the Chair.



Dr. Alok Saklani
Coordinator



Dr. Vijay Dhasmana
Vice Chancellor & Chairperson

