



Ref No. SRHU/IQAC/2021/11

Dated: 24th February, 2021

Meeting Notice

I am directed to inform all concerned that the sixth Meeting of Internal Quality Assurance Cell (IQAC) of Swami Rama Himalayan University, will be held on 5th March, 2021 i.e. Friday at 3:30 pm in the Conference Hall (Medical) College of the University.

The Hon'ble members of the IQAC are accordingly requested to kindly make it convenient to attend the meeting. The agenda for the meeting shall be circulated shortly,

This bears approval of the competent authority.

Dr. Taruna Sharma
Coordinator-IQAC

Copy to : Hon'ble Vice Chancellor
: All concerned members of the IQAC





Agenda

Kindly refer to the meeting notice no. SRHU/IQAC/2021/011 dated 24th February 2021 regarding Sixth meeting of the **Internal Quality Assurance Cell (IQAC)** of **Swami Rama Himalayan University**, to be held on **05th March 2021 i.e. Friday at 3:30 pm** in the **Conference hall** (Medical College) of the University, the agenda for the meeting shall be as follows:

The meeting will start with prayer.

Item 6/1: To confirm the minutes of the last meeting held on 20th November, 2020. (**Annexure - 1**)

Item 6/2: Action taken report (**Annexure - 2**)

Item 6/3: To welcome the members of the re-constituted IQAC

Item 6/4: To apprise the new members about the Objectives/ Roles of the IQAC

Item 6/5: To introduce NAAC & its process to the new members

Item 6/6: To discuss the details of Criteria 1 to 7

Item 6/7: To discuss SRHU's proposed plan for NAAC Accreditation

Item 6/8: To discuss the SRHU's present state of readiness for NAAC Accreditation: Where Are We?

Item 6/9: To report about SRHU's participation in NIRF (MHRD) ranking year 2021.

Item 6/10: Any other point with permission of the chair.

Dr. Taruna Sharma
Coordinator, IQAC

Copy to: Hon'ble Vice Chancellor
Hon'ble Members of IQAC





Minutes of the 6th Meeting of IQAC

The 6th Meeting of the Internal Quality Assurance Cell (IQAC) of Swami Rama Himalayan University, was held on 05th March 2021 i.e. Friday at 3:30 pm in the Conference hall (Medical College) of the University in presence of the following members:

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| 1. Dr. Vijay Dhasmana, Vice Chancellor | Chairperson |
| 2. Dr. Vijendra D. Chauhan, Pro Vice Chancellor | Member |
| 3. Dr. Mushtaq Ahmad, Principal, HIMS | Member |
| 4. Dr. Sanchita Pugazhendi, Principal, HCN | Member |
| 5. Dr. Alok Saklani, Principal, HSMS | Member |
| 6. Dr. R. C Ramola, Principal, HSST | Member |
| 7. Dr. S.L. Jethani, Chief Medical Superintendent, Himalayan Hospital | Member |
| 8. Dr. Anuradha Kusum, Professor, HIMS | Member |
| 9. Dr. Vivek Kumar, Associate Professor, Biosciences | Member |
| 10. Dr. Som Aditya Juyal, Associate Professor, HSMS | Member |
| 11. Mrs. Grace Madonna Singh, Associate Professor, HCN | Member |
| 12. Mr. Prashant Raturi, Assistant Professor, HSST | Member |
| 13. Dr. Sunil Saini, Chairman - Research committee | Member |
| 14. Dr. Vinit Mehrotra, Registrar | Member |
| 15. Dr. Archana Prakash, Controller of Examinations | Member |
| 16. Mr. Yogendra Singh, University Librarian | Member |
| 17. Dr. Vinita Kalra, Officer Incharge, Research & Ph.D. Cell | Member |



18. Mr. R.P.S. Rawat, DGM	Member
19. Mr. Vinay Chaturvedi, Dy. Registrar	Member
20. Mrs. Poonam Verma, Dy. Registrar {Admin}	Member
21. Mr. Girish Uniyal, Head (E&M)	Member
22. Ms. Somlata Jha, Assistant Professor, Yoga Science & Holistic Health	Member
23. Dr. Atul Aggarwal, Professor, HIMS	Member
24. Mr. Nalin Bhatnagar, Officer on Special Duty	Special Invitee
25. Dr. Taruna Sharma, Professor, HIMS	Coordinator

The following members were granted leave of absence as they could not attend the meeting:

1. Dr. Renu Dhasmana, Professor, HIMS	Member
2. Dr. Deepa Singh, Professor, HIMS	Member
3. Dr. Jayanti Semwal, Professor, HIMS	Member
4. Dr. Ajay Dubey, Assistant Professor, Yoga Science & Holistic Health	Member
5. Mr. Avnish Shalya, Finance Officer	Member
6. Dr. Rajeev Bijalwan, Rural Development Institute	Member
7. Mr. Manu Kochar, Madhuban Hotel	Member
8. Dr. Ajay Kumar Chaudhary	Member
9. Ms. Satakshi Chaudhary (MBBS - 2019 Batch)	Member
10. Mr. Arpan Gaur (B.Sc. Nursing- 2019 Batch)	Member



The meeting started with a prayer.

Item 6/1: To confirm the minutes of the last meeting held on 20th November, 2020.

(Annexure -1)

As proposed by Dr. Taruna Sharma and seconded by Dr. Alok Saklani, the minutes of the last meeting were confirmed.

Item 6/2: 'Action taken report' (ATR) of the last meeting of IQAC, held on 20th November, 2020.

The Coordinator of IQAC, Dr. Taruna Sharma, presented the ATR before the members of IQAC.

(Annexure – 2)

Item 6/3: To welcome the members of the reconstituted IQAC.

The Vice Chancellor & Chairperson welcomed the members of the reconstituted IQAC.

Item 6/4: To apprise the new members about the Objectives/ Roles of the IQAC

The Vice Chancellor & Chairperson requested Dr. Alok Saklani to share the aims and objectives of IQAC with the members of the IQAC.

Dr. Saklani apprised the new members about the role of IQAC in SRHU in terms of guiding the University in developing systems for a consistent road to improvement, and its benefits viz. creating benchmarks, leading quality initiatives & creating awareness, as well as acting a change agent. His presentation covered the objectives, functions and benefits of IQAC.

Item 6/5: To introduce NAAC & its process to the new members

Dr. Saklani apprised the members of the purpose of National Assessment and Accreditation Council (NAAC). He gave a detailed presentation covering the eligibility criteria, various steps in the process (Registration/ IIQA Submission, Self-Study Report (SSR) Submission, Data Validation, Student Survey, Peer Team site visit & Evaluation followed by NAAC grading decision), as well as, the various 07 gradings in accreditation

Item 6/6: To discuss the details of Criteria 1 to 7

Dr. Saklani apprised the members about the various criterias used by NAAC to evaluate an Institution. Various component of each criteria were discussed at length, as follows:

Criterion - 1

- Curriculum design, development- aspects, programs, revision, PO/CO



- Academic flexibility- electives, new programs, interdisciplinary. courses
- Curriculum enrichment- Value Added Courses
- Feedback system- curriculum feedback system (stakeholders)

Criterion - 2

- Student enrolment and profile- reservation
- Catering to student diversity- gender, states, slow-fast learners
- Teaching-learning process- skill & advanced labs, Mentors
- Teacher profile and quality- teachers full-time, experience, qualification, student-teacher ratio, e-Content develop
- Evaluation process and reforms- results declaration & grievances, EMS
- Student performance and learning outcomes- pass% of students, LO comm.
- Student Satisfaction Survey

Criterion - 3

- Promotion of research facilities- seed money, department recognition
- Resource mobilization for research- research project, clinical trial
- Innovation ecosystem-innovation awards, startups
- Research publications and awards- patents, recognition for award, PhD awarded, indexed publications (Web of Science, Scopus, PubMed)
- Consultancy- revenue from consultancy & clinical trials
- Extension activities- NCC/ NSS/ NGOs

Criterion - 4

- Physical facilities- expenditure on infra augmentation
- Clinical, equipment and laboratory learning resources- satellite & rural health centres for student training
- Library as a learning resource- member of e-Journals/ eBooks, e-Content, MOOCs, other resources
- IT infrastructure- smart classes, Wi-Fi, bandwidth
- Maintenance of campus infrastructure- expenditure on maintenance

Criterion - 5

- Student support- scholarships {Govt. /others}, soft skills, language, yoga, career counsel
- Student progression- competitive exams qualifying, placements/ higher studies
- Student participation and activities- sports/ cultural at regional/ state/ national level organized & awarded
- Alumni engagement- registered , functional, contribution



Criterion - 6

- Institutional vision and leadership- Vision & Mission, Plan, Review
- Strategy development and deployment- ERP- academics, admin, finance
- Faculty empowerment strategies- conference (sponsor), workshops organized/attended
- Financial management & resource mobilization- grants from govt./ non-govt.
- Internal quality assurance system (IQAS)- workshops on quality, quality orientation for students, AAA, NIRF, NABH

Criterion - 7

- Institutional values and social responsibilities- solar energy, water conservation, green audit, energy audit etc.
- Best practices
- Institutional distinctiveness

Item 6/7: To discuss SRHU's proposed plan for NAAC Accreditation

The members discussed the proposed plan for NAAC accreditation in detail and agreed with the timelines for the NAAC journey.

Milestones	Timeline
IIQA Submission	Feb-March 2022
SSR Submission/ Acceptance	March-April 2022
Student Satisfaction Survey	May 2022
Mock Inspection	May 2022
Peer Team Visit	June 2022
Accreditation Certificate	Sept 2022

Item 6/8: To discuss the SRHU's present state of readiness for NAAC Accreditation: Where Are We?

The IQAC discussed the preparedness of the University for NAAC Accreditation. After discussions, it emerged that the University has been able to take the following steps for Self-Study Report (SSR):

- Faculty/staff training was given on various criteria and how to procure & fill data in prescribed templates.
- Data collection is in process
- Policy for advanced earners, value added courses, etc. have been drafted.



- Infrastructural changes required have been identified and a product specification survey is in process (LMS, Open Gym, Studio, electric vehicles, etc.).

Item 6/9: To report about SRHU's participation in NIRF (MHRD) ranking year 2021.

Dr. Vijendra Chauhan apprised the IQAC that participation in NIRF is a quality indicator of a University. The Framework outlines a methodology to rank institutions over:

- Teaching, Learning And Resources
- Research And Professional Practices
- Graduation Outcomes
- Outreach And Inclusivity
- Perception

He further apprised that NAAC has a score for participation in NIRF. He furthermore apprised that the University has participated in National Institutional Ranking Framework (NIRF) under Medical discipline, and the outcome of the survey is expected to be declared by MHRD sometime in mid- 2021.

Item 6/10: Any other point with permission of the chair


- The issue of environmental sustainability, such as energy conservation, water harvesting etc were discussed. Mr. R.P.S. Rawat (DGM, Engg. cell) apprised that we already have sensor based lighting systems in corridors of Himalayan School of Science & Technology (HSST). It was suggested that such sensor based lighting systems may be installed in other academic units too.
- Dr. S.L Jethani (Chief Medical Superintendent, Himalayan Hospital) appreciated the development of policy documents and suggested that the draft policies may be circulated at the earliest, amongst members.
- Dr. R C Ramola (Dean HSST) opined that the early implementation of various quality improvement steps/ strategies so that the time lines could be followed up effectively.
- Dr. Vinita Kalra (Officer Incharge, Research & Ph.D. Cell) shared that a number of publications by faculty could not be tracked in indexed journals lists as the affiliation is not mentioned appropriately by them. Hence it was decided to lay down standard guidelines for uniformity of affiliation details in research publications.
- Dr. Vijendra Chauhan apprised that even though teachers in SRHU use (google) classroom

LMS, it is desirable that the University should have its own LMS.

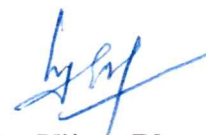
- vi) Guidelines for value added courses were appreciated and it was suggested that we should extend the current number of courses.
- vii) Members also discussed that while student mentoring systems exist in SRHU, the same should be formalized with a given structure. It was also suggested that University should hold more seminars/ workshops towards student mentoring, program & course outcomes, etc.
- viii) Members also suggested that teachers should use MOOC content more often in class rooms also giving assignments based on the same.
- ix) Dr. Vijendra Chauhan opined that we need to have criterion leaders for each criterion along with a dedicated team with each leader as the work of NAAC needs a lot of dedicated efforts and it being a huge exercise. The Vice Chancellor & Chairman advised that a team may be created.
- x) Policies for Alumni, Mentoring, Guidelines for Academic and Administrative Audit, Capability Enhancement & Life Skills, Guidelines for Managing Slow & Advanced Learners, Guidelines for Value Added Courses, Guidelines Incentives on State/ National/ International Awards/ Recognition etc. to be reviewed and necessary approval may be obtained for them.
- xi) The Vice Chancellor & Chairperson advised the NAAC core committee to prepare criterion wise timelines to monitor the NAAC Process.
- xii) Dr. Mushtaq Ahmad, suggested that feedback on curriculum should be followed up by taking required action.

The Vice-Chancellor & Chairperson thanked all the members of the IQAC for their valuable inputs and suggestions.

No further discussion took place and the meeting ended with a 'Vote of thanks to the Chair'.


Dr. Taruna Sharma
Coordinator




Dr. Vijay Dhasmana
Vice Chancellor &
Chairperson

Swami Rama Himalayan University

'Action Taken Report' of the 5th IQAC Meeting held on 20th November, 2020

Item 5/6: To consider preparation of Policy / Guidelines for –

- (a) Academic & Administrative Audit
- (b) Refund of fees
- (c) Scholarship and Fee concessions for the students (except Medical)
- (d) Advanced Learner & slow Performers
- (e) SRHU-JRF Scheme
- (f) Consultancy

Response: All the above policy are facing delay in preparation due to COVID.

Ashwin

