

Offer Letter

Date – 25/07/2024

To

Sheelendra Yadav

Subject: Offer of appointment for post of **Project Technical Support-III** for an Extramural Project titled "A multi-centric prospective cohort study to develop Artificial intelligence-assisted risk stratification tool for prediction of preterm birth" in the Department of Obstetrics & Gynaecology, AIIMS Rishikesh.

Sheelendra Yadav,

You are offered a contractual appointment for post of Project Technical Support-III at "**Community Health Centre, Raipur, Dehradun**" for an Extramural Project titled "A multi-centric prospective cohort study to develop Artificial intelligence-assisted risk stratification tool for prediction of preterm birth" in the Department of Obstetrics & Gynaecology, AIIMS Rishikesh. with the following terms and conditions.

1. Appointment is purely on a contractual basis for a period of 11 months. The work of the appointee will be reviewed monthly, and future extensions will be given on the basis of performance. The entire project duration is 2.5 to 3 years.
2. Your joining is subjected to medical fitness provided by AIIMS, Rishikesh.
3. Consolidated pay will be Rs. 30,520/- per month. The necessary reduction will be applied as per government rule.
4. Appointee shall perform duties assigned to him/her. Competent authority reserves right to assign any duty equitable to post of appointee as and when required. No extra/additional allowance will be admissible in case of such assignment.
5. Appointee will not be granted any claim or right for regular appointment to any post at AIIMS, Rishikesh on the basis of his/ her current tenure of contractual appointment in future. This is purely a contractual engagement. It is neither an appointment by AIIMS Rishikesh nor with ICMR, but for a limit period in this project only.
6. Appointment shall not be entitled to any benefit like pension, medical treatment, seniority, promotion, allowance, etc. or any other benefits available to regular employees of AIIMS, Rishikesh.
7. Appointee shall be a full-time contractual employee and shall not be allowed to undertake other assignments, paid or otherwise and shall not engage himself/ herself in private business/Medical practice of any kind during the period of the contract.
8. Other conditions of service will be governed by relevant rules and orders issued from time to time by the administration of AIIMS, Rishikesh and ICMR, New Delhi.

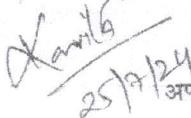
9. Appointee shall have to compulsorily reside locally after joining due to nature of work.
10. If appointee joins the post and leaves /resign before completion of tenure, he/ she have to give one month's prior notice or required to deposit one-month salary in lieu of this notice period or for period of which falls short of one month.
11. If performance of the appointee is not found satisfactory by the Principal Investigator, appointment can be terminated at anytime without any prior notice/compensation.
12. Similarly, appointment may be ended anytime on one-month notice from appointing authority or payment in lieu of incomplete notice period. Moreover, in case of unsatisfactory work or continued absence, the appointment shall be terminated on immediate notice, and no correspondence shall be entertained in this regard. If termination of service is made due to continued absence of the appointee or on disciplinary grounds or unsatisfactory work, then he/she will not be entitled for any salary in lieu of notice period.
13. Appointee is entitled to avail leave as per outsource employees of AIIMS Rishikesh.
14. Offer of appointment is subject to re-verification of all original documents and submission of all pending papers, if any, which could not be submitted/ shown by candidates at time of interview. In case candidates fail to submit all requisite documents in favour of his/ her eligibility for a selected post at the time of joining, this offer of appointment will be treated as withdrawn/ cancelled.
15. Employee Performance Indicator will be applied as per AIIMS/NHM guidelines.
16. If any declaration or information furnished by him/ her proves false or if he/ she is found to have wilfully suppressed any material, information or any kind of misconduct, he/ she will be liable for removal from service and such other action at his/her own risk & cost.
17. Community health centres (Doiwala & Raipur, Dehradun) and SPS Government hospital may be near slum areas; service needs to be provided there.
18. The job locations may/ may not be rotated among all candidates from time to time.
19. If offer is acceptable to you on aforesaid conditions, you may please communicate your acceptance to Principal Investigator within two days of receiving this letter. You can communicate your acceptance either by email (kavita.obg@aiimsrishikesh.edu.in). If you accept the offer, you are requested to **report for duty in the Department of Obstetrics & Gynaecology, AIIMS Rishikesh**, before 07th August 2024. In case you fail to join by 07th August 2024, the offer will automatically be shifted to the next person in waiting, and your candidature will be cancelled.

In the interest of project work and in compliance with law, you undertake and agree to:

- a. Maintain absolute integrity, honesty, efficiency and good behaviour.
- b. Ensure utmost devotion to duty and conduct yourself with highest norms of decency and morality and must not violate laws of land in addition to performing your official assignments/dealings promptly and actions in courteous manner. (Test of determining

conduct is left to discretion of Authorised Representative of Project and test will be objective not subjective).

- c. Never get indulged in any sort of unacceptable behaviour/dealing.
- d. Never get involvement in strike, picketing, gherao (wrongful restraint, confinement or trespass) due to any reason in violation of law.
- e. Restrain from connection with Press or Media and criticism of Government / Administration of AIIMS Rishikesh / NHM Uttarakhand or sharing information which is confidential and cannot be shared.
- f. Respect confidentiality of patients and never to make any unauthorised disclosure about any confidential information in violation of governing laws.
- g. Restrict yourself from consumption of intoxicated drinks and drugs during office hours or coming to office under their influence.
- h. Indemnify and keep indemnified AIIMS Rishikesh and all of its officials/faculty/students/employees/patients/authorised representatives against any delay, claim, damage, loss, cost, expenses of such persons or that of any third party that may be caused due to your any act or omission related to terms of this offer letter or found detrimental to interests of Institute. This may be in addition to any other remedy, penalty or claim that law provides.
- i. Declare that there is no dispute or legal proceeding pending against yourself for any act done by you or with your connivance that restricts or may disqualify/disentitle you at any stage from working at Project.
- j. Remain bound by terms of this offer letter to notify Project Officer in event of a breach of this document including dissemination of Confidential Information, either by yourself or any of your colleague and further undertake to do everything possible to help aggrieved party to regain possession of Confidential Information / Intellectual Property and taking legal action.


25/7/24
डॉ. कविता खोईवाल
Dr. Kavita Khoiwal
अपर-आचार्य /Additional Professor
प्रसूति एवं स्त्री रोग विभाग
Principal Investigator, Department of Obstetrics & Gynaecology
एम्स राष्ट्रियकेश /AIIMS, Rishikesh
AIIMS Rishikesh

Note: Based on appointment letter, candidate will be required to submit joining report in the respective department/P.I.