

Letter of Intent- Final Placement

December 21, 2023

Dear Deepak Petwal,

We are pleased to make an offer to you with IndiaMART InterMESH Ltd. as follows:

Position-Executive-Client Servicing (TeleSales)

CTC-3,00,000/-LPA

Location-Noida-135

An offer letter will be issued to you post successful completion of your documentation.

In order to facilitate the above, you are required to submit the documents listed in the Annexure.

Kindly sign and return a copy of this letter as a token of your acceptance.

Yours Sincerely

Prerna Haleja



AVP-Human Resources


Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)

Documents required for issuing the offer letter

We request you to send the below listed documents at dalal.nisha@indiamart.com as they are mandatory for our records and are necessary for the completion of joining formalities so that we can issue the offer letter to you.

1. PAN Card (*Please Apply if Don't Possess one and share acknowledgement with us*)
2. Aadhar Card (*Please apply if you do not possess one and share acknowledgement with us*)
3. Valid Driving License and 2-Wheeler RC
4. 10th Marksheets
5. 12th Marksheets
6. All semester wise marksheets for Graduation (*in case of any backlog, please share all marksheets*)
7. All semester wise mark sheet for Post-Graduation
8. No Objection Certificate from College/ Institute for Provisional Degree
9. Laptop Declaration Form

Note: LOI have been shared to you basis of information shared by you at the time of interview, however if any discrepancy found during the document check/joining offer stand void

Should you have any queries, please feel free to contact Ms. Nisha Dalal @7404570907.

I accept the terms conditions of this offer

(Candidate's Signature)


Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)

Name and Date