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Offer Letter || Somya Negi || MBA Trainee - Grazitti Academy || Grazitti Interactive ||

External

Inbox

Dec 14, 20



Kavita Rani <kavita.rani@grazitti.com>
to Somya, Yamini, Shikha, HROperations, me

Dear Ms. Soumya Negi,

Congratulations!!

This is with reference to your interview with **Grazitti Interactive** for the position of Trainee - **Grazitti Academy** and we are pleased to inform you that you have been

As discussed, your Stipend would be ₹ 12,000/- for three months of training.

Your Annual package would be ₹ 4,00,000/- (including a Fixed bonus and other employee benefits) after the successful completion of your training.
(salary breakup attached)

Note: Terms and conditions applied.

You will be serving the organization for a minimum period of **2 years** after signing the Trainee Agreement with us.

Please have a look and show your acceptance by reverting to this mail within the next 12 hours. We are looking forward to you joining us on **11th March 2024**.

Request you to submit the Xerox Self-attested copies of the following Documents:-

A. Educational Documents

- 10th Detailed Mark Sheet
- 12th Detailed Mark Sheet
- Graduation Degree Certificate
- Post-Graduation Degree Certificate
- Any other certifications

Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)

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- Any other certifications

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B. Identity Proofs(Original and 4 Xerox of each)

- Aadhar Card(With full Date of Birth. Aadhar card with the only year of birth will not be accepted)
- Pan Card
- Driving Licence (Optional)
- Passport (Optional)
- Resume Copy

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(Note:- Please carry original and Xerox of all the mentioned Documents on the day of joining, else your joining will not be initiated)

We welcome you to Grazitti Interactive and look forward to a long and enduring association.

In case of any queries, please feel free to contact us.

Regards,

Kavita

Assistant Manager Training & Campus Relations

E:Kavita.rani@grazitti.com

www.grazitti.com



Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)

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