



Reference No. HMH/2024/0155

Date: 02, August, 2024

To,  
Riya Jain  
Ward No. 3, Station Road, Mungaoli,  
Dist Ashok Nagar, (MP)

Subject: Offer of Appointment – Nurse

Dear Riya,  
We are delighted to offer you the position of Nurse at Healthsure Multispeciality Hospital, Gharuan, Mohali.

This appointment is based on your qualifications and our confidence in your ability to contribute meaningfully to our healthcare services. Please find below the key details of the offer:

**Position Details**

- Designation: Nurse
- Location: Gharuan, Mohali

**Compensation & Benefits**

- Annual CTC: 4.2 Lacs per annum
- Inclusions: The total package covers basic salary, applicable allowances, and statutory benefits.
- Other Benefits:
  - Paid leaves as per policy
  - Medical Indemnity insurance
  - Access to clinical training and development programs

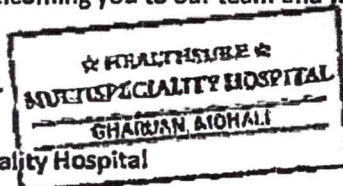
**Terms of Employment**

- Probation: One-year probation period. Confirmation will be based on performance appraisal.
- Working Hours: As per the duty roster, including rotational shifts and on-call duties.
- Code of Conduct: You are expected to maintain ethical medical practice, punctuality, and professional behavior in line with hospital policies.
- Notice Period: One month's notice or salary in lieu thereof for resignation or termination.
- Joining Formalities: A formal employment agreement will be executed on your date of joining.

Please confirm your acceptance of this offer by replying to this letter or contacting the HR department. We look forward to welcoming you to our team and working together towards excellence in patient care.  
Warm regards,

Healthsure Multispeciality Hospital

Gharuan, Mohali



**HEALTHSURE MULTISPECIALITY HOSPITAL**

Gharuan, Mohali(Punjab)

Ph. 99157-14565, 82840-16666

Not for Medico Legal Cases

A Unit of  
Saraswati Professional & Higher Education Society (Regd.)