

PHPL/HR/offer/2024/83330
31-July-2024

Mrs. Priya Pal
Roorkee – Uttarakhand .

Subject: Letter of Intent – “Data Coordinator”

Dear Mrs. Priya,

Further to the discussions that we had with you, we are pleased to offer you the above stated position on the terms and conditions that have been discussed and mutually agreed to.

You are required to join your duties at the earliest, on or before **07-Aug-2024**.

Please bring following documents (Originals & Photo Copy) at the time of your joining.

1. Certificates supporting your qualifications and experience.
2. Relieving order from your present/ last organization
3. Latest 3 months' Salary details documents
4. Seven passport size photographs.(in white background)
5. Copy of PAN Card & AADHAR Card. (In absence of Pan card, flat 30% Tax will be applicable)
6. ID & Residence Proof.

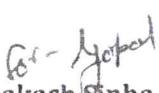
Please note that should you fail to join duty on this date without prior information, the Management reserves the right to cancel this offer letter.

This offer letter is also subject to your being found medically fit and satisfactory completion of reference verification, which is an essential prerequisite in the organization.

While welcoming you to our organization, we look forward to the development of your career with us.

With best wishes
Yours faithfully

For PARAS HMRI Hospital


Aakash Sinha
Head HR - East


Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)

PARAS HEALTHCARE PRIVATE LIMITED

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