



August 10th 2024

Ms..Muskan Arya

**H. No. RZF - 1/195, 2nd Floor, Street No. 2, Near Church
Mahavir Enclave, Palam Village, South West Delhi
New Delhi
Delhi
INDIA
110045**

Letter of Intent

Dear Muskan,

This is with reference to the discussions you had with us. As mutually agreed, we would be pleased to offer you an appointment as **ICU Nurse - Ancillary.Nursing.Critical Care** at **Fortis Memorial Research Institute - Gurgaon.**

Your responsibility level and compensation is detailed in Annexure.

The final letter of appointment will be handed over to you upon joining the services of the company, which will be on or before **09-Sept.-2024.**

This offer of appointment is subject to your successfully completing the company's medical examination and reference checks. You will be on probation for a period of **180** days. The termination notice on either side will be **30** days during probation period and **30** days after confirmation.

Please note that this offer shall automatically lapse if you fail to commence the arrangement on the aforesaid date. The management may however in its absolute discretion extend the said date upon a written request being received from you.

You are requested to sign and return the duplicate copy of this letter as a token of your acceptance of the above offer. Looking forward to a mutually beneficial association.

With Best Wishes,

For and on behalf of – **Fortis Hospitals Limited**

Head HR

FHsL - Gurgaon (FMRI)


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A unit of FORTIS HOSPITALS LIMITED

Regd. Office: Escorts Heart Institute and Research Centre, Okhla Road, New Delhi – 110 025 (India)

Tel: +91-11-2682 5000, Fax: +91-11-4162 8435, **CIN: U93000DL2009PLC222166**

PAN No. AABCF3718N


**Training & Placement Cell
Swami Rama Himalayan University
Dehradun (Uttarakhand)**



Employee Name	Muskan Arya	
Grade	N1.Staff Nurse 3	
Salary Components	Per Month	Per Annum
Basic Salary	19370	232440
House Rent Allowance	14528	174330
Conveyance Allowance	4000	48000
Statutory Bonus	1254	15051
Special Allowance	6542	78499
Sub-Total	45693	548320
Statutory & Retiral Components		
Provident Fund	1800	21600
Gratuity	932	11180
Sub-Total	2732	32780
Fixed Salary	48425	581100
Cost to Company	48425	581100
Benefits		
Company Hospitalisation Scheme (CHS	1340	16080
Personal Accident Insurance Premium (15	180
Group Term Life Insurance Premium (G	220	2640
Sub-Total	1575	18900
Total Cost to Company	50000	600000

- * Individual compensation structure is subject to change without affecting emoluments adversely.
- * Individual compensation package is confidential and is expected not to be shared with other employees.
- * Applicable tax to be borne by the employee.
- * Company Hospitalisation Scheme (CHS) Limit is currently INR 2 Lakh for self and family as per policy.
- * Personal Accident Insurance Premium (GPA) cover is currently INR 15 Lakh for self as per policy.
- * Group Term Life Insurance Premium (GTI) cover is currently INR 15 lakh for self as per policy.
- * Subsidized food facility is available along with complementary tea/coffee during working hours.

Head HR

FHsL - Gurgaon (FMRI)

Muskan Arya

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