



SRHU/HRD/2024- 321

Date : 13.05.2024

Dr. Madiha Rehmanrwal  
D/o Mr. Fazlur Rehman  
H.No. 2174, Chandni Chowk,  
Hauskazi  
Delhi 110006

## **REF : OFFER OF EMPLOYMENT**

Dear Dr. Madiha,


We are pleased to inform you that the competent authority of the University has approved your appointment on the post of **Medical Officer** for a period of **One Year** subject to completion of compulsory internship, from your date of joining the University on the following terms and conditions.

- (i) **Salary:-** You will be paid a gross salary of **₹. 80,000/- (Rupees Eighty Thousand Only)** per month including accommodation and health benefits.
- (ii) **Payment of Salary :-** To facilitate credit of your salary, you are required to open a bank account with S.B.I HIHT, Jolly Grant, Dehradun.
- (iii) **Medical :-** Your appointment and confirmation in employment will be subject to your being found medically fit by the medical board of the University whose findings will be final and binding upon you.
- (iv) Be it clearly understood and agreed that your appointment is being made on contractual basis for a fixed period as stated above. Your appointment will automatically come to an end on the expiry of the specified period and no notice or notice pay will be payable to you by the Management. However if management feels it can extend your service after expiry of the given tenure. In case of resignation/termination of employment before completion of specified period, one month notice or salary in lieu of one month notice will be payable by either side.
- (v) **Leave :-** You will be entitled for leave as per service rules of the University.
- (vi) **Service Rules :-** In addition to oral/written instructions, office orders, you will be governed by the service rules of the University. The University has absolute power to add, delete and modify any of the service conditions, which shall be final and binding
- (vii) **Notice Period :-** Notice period shall be one months. No Leave will be admissible during Notice period.

If you agree and are accepting this offer of employment on the terms and conditions as set out herein, please sign and return the acceptance letter to the office of the undersigned. This offer is valid for a period of One (1) month from the date of this offer. In case you do not report for duty within this date, this offer shall automatically stand withdrawn.

Please remember that this University is unique in its aims and objectives. We therefore require a very sincere attitude in all your undertakings within the Trust which confirms and contributes to the overall efficiency and philosophy of the University.

For and on behalf of Swami Rama Himalayan University

  
Vinay Chaturvedi  
Deputy Registrar

C.C :: Hon'ble Vice Chancellor

  
Training & Placement Cell  
Swami Rama Himalayan University  
Dehradun (Uttarakhand)