



Confidential

01-Aug-2024

Ms. Navya  
Kapas Khiriya Post Khiriya Heer,  
Shahjahanpur, Uttar Pradesh

Offer letter for appointment as Staff Nurse - Level 1.

Dear Ms. Navya,

Further to our discussions with you, we are pleased to offer you the position of Staff Nurse- Level 1(General Ward) in Max Super Speciality Hospital, Mohali (A Unit of Home trail Buildtech Pvt. Ltd.) on the following terms and conditions:

1. Your annual Cost to Company Inclusive of retiral benefits will be Rs.3,25,000 (Rupees Three Lakhs Twenty Five Thousand only).
2. The tax Incidence on the same will be borne by you. A detailed break-up of your compensation will share on the date of joining. Tax at source shall be deducted as per Income Tax.
3. You will also be covered under the Group Medical Insurance, Term Life Insurance and Accident Insurance as per Company Policies, rules and regulations.
4. You shall be based at Max Super Speciality Hospital, Mohali (A Unit of Home trail Buildtech Pvt. Ltd.) and shall be governed by the policies and regulations of Max Healthcare as communicated from time to time.
5. Your appointment will be effective from 12-Aug-2024 or any other date mutually agreed.

This Letter of offer is subject to clearance from the "Pre Employment Medical Examination" which you will be required to undergo by the company's Medical officer or such other Medical Officer that the company may appoint.

Please sign a copy of this offer letter as your acceptance. At the time of joining please bring photocopy of all testimonials, educational certificates, four recent passport size photographs, experience letter(s) from your previous employers', copy of your relieving letter from your past employer and documentary evidence of the last drawn salary.

Yours Sincerely,

Authorized Signatory  
Human Resources  
Max Super Speciality Hospital, Mohali

Max Super Speciality Hospital, Mohali  
(A unit of Home trail Buildtech Pvt. Ltd.)  
Near Civil Hospital, Phase - 6, Mohali.  
Punjab - 160 055  
For medical service queries or appointments,  
call: +91 72 5212000  
www.maxhealthcare.in

Training & Placement Cell  
Sri Guru Rama Himalayan University  
Home trail Buildtech Pvt. Ltd.  
Regd. Office: N - 10, Panchsheel Park,  
New Delhi - 110 017  
T: +91-70424 01894  
E: secretarialhbpt@maxhealthcare.com  
(CIN: U45400DL2008PTC178962)

