

Confidential

01-Aug-2024

Ms. Sana Naaz  
Teliwala, Markham Grant, Dotwala,  
Dehradun

Offer letter for appointment as Staff Nurse - Level 1

Dear Ms. Sana,

Further to our discussions with you, we are pleased to offer you the position of Staff Nurse- Level 1 (General Ward) in Max Super Speciality Hospital, Mohali (A Unit of Hometrail Buildtech Pvt. Ltd.) on the following terms and conditions:

1. Your annual Cost to Company inclusive of retiral benefits will be Rs.3,25,000 (Rupees Three Lakhs Twenty Five Thousand only).
2. The tax incidence on the same will be borne by you. A detailed break-up of your compensation will share on the date of joining. Tax at source shall be deducted as per Income Tax.
3. You will also be covered under the Group Medical Insurance, Term Life Insurance and Accident Insurance as per Company Policies, rules and regulations.
4. You shall be based at Max Super Speciality Hospital, Mohali (A Unit of Hometrail Buildtech Pvt. Ltd.) and shall be governed by the policies and regulations of Max Healthcare as communicated from time to time.
5. Your appointment will be effective from 12-Aug-2024 or any other date mutually agreed.

This Letter of offer is subject to clearance from the "Pre Employment Medical Examination" which you will be required to undergo by the company's Medical officer or such other Medical Officer that the company may appoint.

Please sign a copy of this offer letter as your acceptance. At the time of joining please bring photocopy of all testimonials, educational certificates, four recent passport size photographs, experience letter(s) from your previous employers, copy of your relieving letter from your past employer and documentary evidence of the last drawn salary.

Yours Sincerely,



Authorized Signatory  
Human Resources  
Max Super Speciality Hospital, Mohali

Max Super Speciality Hospital, Mohali  
(A unit of Hometrail Buildtech Pvt. Ltd.)  
Near Civil Hospital, Phase - 6, Mohali,  
Punjab - 160 055  
For medical service queries or appointments,  
call: +91-172 5212000  
www.maxhealthcare.in

Hometrail Buildtech Pvt. Ltd.  
Regd. Office: N - 110, Panchsheel Park,  
New Delhi - 110 017  
T: +91-70424 0 894  
E: secretarialhbtpl@maxhealthcare.com

(CIN: U45400DL2008PTC-T76962)

  
Training & Placement Cell  
Swami Rama Himalayan University  
Dehra Dun, Uttarakhand



14-28-0-0-11  
May 26, 18 - May 27, 22  
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