



## IDS I Hiring Fresher I Medical Allied Students

Sunder Singh <sunder.s@idsil>  
 To: Placements SRHU <placements@srhu.edu.in>  
 Cc: sudir.s@idsil.com, recruitment@idsil.com

Mon, Feb 26, 2024 at 10:10 AM

Dear Ayush,

Thank you for sharing the list. As per our telephonic conversations we would like to confirm the campus drive at SRHU on 28th February, 2024. Following are the rounds and requirements for the recruitment process:

Round	Requirement
Basic Aptitude test	Classroom
English Essay Writing and Audio Listening test	Computer lab with headphones
Interview round	Conference Room

**Regards,**  
 Sunder Singh

Contact: **9815277568**



On Tue, Feb 20, 2024 at 11:50 AM Placements SRHU <placements@srhu.edu.in> wrote:

Dear Sunder,

Please find attached the list of eligible and interested SRHU candidates for the Medical Scribe Trainee role.

Could you share your preferred dates, format (on-campus or virtual), and a Logistical requirements for the campus drive? Our team will make the necessary arrangements.

Looking forward to a successful collaboration.

Regards,

**Placement Department**  
**Swami Rama Himalayan University**  
**Swami Ram Nagar, Jolly Grant Dehradun**  
**Contact-0135 -2471263**  
**Farhan Ali Khan**  
**Placement Officer**  
**7055213602**  
**9837939129**  
**www.srhu.edu.in**

On Wed, Feb 14, 2024 at 9:50 AM Placements SRHU <placements@srhu.edu.in> wrote:

Dear Sunder,

Thank you for sharing the Medical Scribe Trainee opportunity. SRHU confirms its participation and will shortlist eligible candidates across our Health Sciences and Life Sciences programs. We will

submit the completed Excel sheet promptly.

Looking forward to a successful collaboration.

Regards,

**Placement Department**  
**Swami Rama Himalayan University**  
**Swami Ram Nagar, Jolly Grant Dehradun**  
**Contact-0135 -2471263**  
**Farhan Ali Khan**  
**Placement Officer**  
**7055213602**  
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**www.srhu.edu.in**

On Wed, Feb 14, 2024 at 9:41 AM Sunder Singh <sunder.s@idsil.com> wrote:

Hi SRHU team,

**Hope this email finds you well!**

We are given to understand that under your span, you have one of the best pool of Health Sciences students, and we as an organization would like to develop a mutually beneficial relationship in terms of placements, internships, and career opportunities for your students.

#### About IDS Infotech

IDS Infotech is a 33-year-old organization based in Chandigarh/Mohali, with 8 business verticals catering to diverse geographies and market segments. We serve some of the coveted Hospitals and Clinics in the US with our 800-member strong team from 4 different offices in Mohali/Chandigarh. We feel proud to be contributing to global healthcare excellence by delivering high-quality services such as Medical Scribing, Revenue Cycle Management, and Healthcare IT solutions. Our commitment to innovation, compliance, and client satisfaction continues to drive our growth and impact in the international healthcare domain.

Please find below and attached the Job Description for the profile of **Medical Scribe Fresher**.

Job Profile	<b>MEDICAL SCRIBE TRAINEE</b>																																											
<b>JOB Description</b>	Medical Scribes are the future of an interactive industry. They are the American physician's support system. As a Medical Scribe, you become an integral part of a fast-paced, real-time environment. Medical Scribes undertake the critical task of creating and updating medical charts in the Electronic Health Record (EHR), allowing physicians to focus on what they do best—taking care of patients. All this is done while the Scribe may be physically distant from the physician, yet seamlessly connected through advanced technology like Google Glass or secure tele-scribing platforms. With innovations in virtual scribing, the idea of a Medical Scribe has evolved into a dynamic reality. Being part of the live American physician-patient encounter, scribes enhance clinical efficiency and increase the time spent on patient care. This profile of a Medical Scribe is now a vital component of the American healthcare system, embedded in the physician-patient interaction and reflected in the EHR documentation process.																																											
<b>Eligibility Criteria</b>	<b>Educational Qualifications</b> Minimum of a Bachelor's degree in Life Sciences, Health Sciences, or a related field (preferred) Streams - <table border="1"> <tr> <td>B. Pharma</td> <td>B Sc Nursing</td> <td>M.Pharma</td> <td>MSc Nursing</td> </tr> <tr> <td>B.Sc Physician ABsistant</td> <td>B.Tech Food Technology</td> <td>M.Sc Physician ABsistant</td> <td>M.Tech Food Technology</td> </tr> <tr> <td>B.Sc Medical Lab Technicians</td> <td>B Tech BioMedical</td> <td>M.Sc Medical Lab Technicians</td> <td>M.Sc Human Genomics</td> </tr> <tr> <td>Bachelor of Physiotherapy</td> <td>B Sc Biomedical</td> <td>Masters of Physiotherapy</td> <td>Doctor of Medicine</td> </tr> <tr> <td>B Tech Biotechnology</td> <td>B Tech Biophysics</td> <td>M Tech Biotechnology</td> <td>M Tech Biomedical</td> </tr> <tr> <td>B.Sc Biotechnology</td> <td>B.Sc Human Genomics</td> <td>M.Sc Biotechnology</td> <td>M Sc Biomedical</td> </tr> <tr> <td>B.Sc Chemistry</td> <td>B.A.M.S</td> <td>M.Sc Microbiology</td> <td>M Tech Biophysics</td> </tr> <tr> <td>B.Sc Microbiology</td> <td>BSc Biology</td> <td>M.Sc Chemistry</td> <td>MSc Biology</td> </tr> <tr> <td>B. Sc Food Technology</td> <td>BSc Botany</td> <td>M. Sc Food Technology</td> <td>MSc Botany</td> </tr> <tr> <td>B.SC Nutrition &amp; Dietetics</td> <td>BHMS</td> <td>M.SC Nutrition &amp; Dietetics</td> <td>Any other Medical OR Life science Graduat</td> </tr> </table> <b>OR</b> Students who are in their last semester (in above streams) they can also participate in this recruitment drive.				B. Pharma	B Sc Nursing	M.Pharma	MSc Nursing	B.Sc Physician ABsistant	B.Tech Food Technology	M.Sc Physician ABsistant	M.Tech Food Technology	B.Sc Medical Lab Technicians	B Tech BioMedical	M.Sc Medical Lab Technicians	M.Sc Human Genomics	Bachelor of Physiotherapy	B Sc Biomedical	Masters of Physiotherapy	Doctor of Medicine	B Tech Biotechnology	B Tech Biophysics	M Tech Biotechnology	M Tech Biomedical	B.Sc Biotechnology	B.Sc Human Genomics	M.Sc Biotechnology	M Sc Biomedical	B.Sc Chemistry	B.A.M.S	M.Sc Microbiology	M Tech Biophysics	B.Sc Microbiology	BSc Biology	M.Sc Chemistry	MSc Biology	B. Sc Food Technology	BSc Botany	M. Sc Food Technology	MSc Botany	B.SC Nutrition & Dietetics	BHMS	M.SC Nutrition & Dietetics	Any other Medical OR Life science Graduat
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	<ul style="list-style-type: none"> <li>• Must possess Excellent English Communication skills</li> <li>• Willing to work in regular night shift</li> <li>• Willing to join at Mohali Punjab office</li> <li>• Immediate joiner is our first preference</li> </ul>
<b>Salary Pay packet</b>	<ul style="list-style-type: none"> <li>• First Month Training - Remotely or from office (95% success rate if trained from office).</li> <li>• Second to Fifth Month Salary will be INR 20,000 Per Month</li> <li>• After Five Months, Salary will be INR 25,000 Per Month</li> <li>• From 7th Month, Salary will be INR 32,000 Per Month + Incentives (based on monthly performance)</li> <li>• Any student who joins this course, shall execute a 2-year Employment contract</li> </ul>
<b>Job Location</b>	Mohali and Noida ( <a href="#">Work from office</a> )
<b>Process of Recruitment</b>	Recruitment Process is divided into three steps. Steps are as follows. 1) Basic Aptitude test 2) English Essay Writing and Audio Listening test Final Round of Interview with Operation and Training team.
<b>Website</b>	<a href="http://www.idsil.com">www.idsil.com</a>
<b>Number of Vacancies</b>	500

[Please insert data of interested students on the attached Excel Sheet.](#)

I look forward to hearing from you soon!

**Regards,**  
Sunder Singh

Contact:  
**9815277568**

