

# SWAMI RAMA HIMALAYAN UNIVERSITY

Swami Ram Nagar, Jolly Grant,  
Uttarakhand 248016

## LET'S WRITE It CLUB (Personal Development Club)

### 1. Introduction

The Let's Write It Club is a creative platform that encourages students to express their thoughts through writing. Focused on enhancing communication, storytelling, and content creation skills, the club nurtures imagination, clarity, and confidence in written expression. The main aim of this club is to make writing easy and enjoyable.

### 2. Objectives

The objectives of the Club are:

- Encourage creative and expressive writing among students.
- Improve written communication skills for academic and professional use.
- Promote storytelling, blogging, and content creation.
- Promote critical thinking.
- Foster a culture of reading, reflection, and idea-sharing through writing.

### 3. Club Committee

The Club shall be governed by a committee comprising the following members:

Composition	Roles
Mr. Saurabh Kumar Verma Assistant Professor (English, CPACE)	Chairperson
Dr. Seema Madhok Assistant Professor (English, CPACE)	Treasurer
Dr. Prayank Sharma Assistant Professor (HSMS)	Member Secretary
Saurabh Kaintura, HSST	Member (Student Co-ordinator)

### Students Detail

S.No.	Student Name	Registration No.	Enrollment No.	Programme Name
1	Saurabh Kaintura	DD231104307017	SRHU23000949	B.Tech 2nd Year, HSST
2	Simran Negi	DD241103301163	SRHU24001378	B. Sc Nursing, Ist Year, HCN
3	Humraz	DD231105301015	SRHU23000295	BBA 2nd Year, HSMS
4	Divyanshi Uniyal	DD241105302017	SRHU24000507	B.Com, 2nd year, HSMS
5	Gargi Sajwan	DD241105302019	SRHU24000509	B.Com, 2nd Year (HSMS)

6	Sanskriti Bijalwan	DD241105302048	SRHU24000538	B.Com, 2nd Year (HSMS)
7	Krishna	DD241105302030	SRHU24000520	B.Com, 2nd Year (HSMS)
8	Khushi Saini	DD241103301083	SRHU24001298	B.Tech 2nd Year, HSST
9	Khushbu Bhatt	DD231104303010	SRHU23000934	B.Tech 2nd Year, HSST
10	Diksha Rawat	DD241103301058	SRHU24001273	B. Sc Nursing, Ist Year, HCN
11	Khushi Saini	DD241103301083	SRHU24001298	B. Sc Nursing, Ist Year, HCN
12	Jyoti Chandra	DD241103301073	SRHU24001288	B. Sc Nursing, Ist Year, HCN
13	Shagun Rawat	DD231105301037	SRHU23000317	BBA 2nd Year, HSMS
14	Shrishti Negi	DD241105301114	SRHU24000670	BBA 1st Year, HSMS
15	Shivam Verma	DD241105301113	SRHU24000669	BBA 1st Year, HSMS

#### 4. Terms and Conditions

Sr. No.	Clause	Details
1.	<b>Quorum</b>	50% of the total members
2.	<b>Tenure of the Club</b>	Perpetual
3.	<b>Tenure of the Chairperson</b>	3 years
4.	<b>Tenure of the Members</b>	2-3 years
5.	<b>Frequency of Meetings</b>	<i>Preferably once per quarter.</i>
6.	<b>Meeting Notice and Agenda</b>	The member secretary with prior approval of Chairperson shall circulate the Meeting Notice and Agenda to all the members at least seven (7) working days prior to date of the meeting.
7.	<b>Minutes of the Meeting</b>	The Secretary records the minutes, which are signed by the Chairperson and Secretary. A signed copy is forwarded to members within three (3) working days of the meeting.
8.	<b>Duties and function</b>	(a) Planning and helping manage events at the University level in accordance with the spirit and ethos of the institute. (b) Promoting and arranging club activities to bring out the talents of students in the performing the activities.

		(c) To plan and organize competitions at the University, Regional and State Level.
9.	<b>Funding and Resources</b>	a. Institutional budget allocation b. Donations and sponsorships
10.	<b>Amendments</b>	Any amendment to this club must be proposed in writing and approved by a two-thirds majority of the Club Committee.
11.	<b>Dissolution</b>	In the event of dissolution, the assets and liabilities of the Club shall be transferred to the Swami Rama Himalayan University.

#### 5. Services Offered:

- **Creative Writing Sessions** – Stories, poems, and personal essays.
- **Blog & Article Writing** – Practice content creation for digital platforms.
- **Writing Challenges** – Timed prompts to boost spontaneity and skill.
- **Peer Review Circles** – Share and refine each other's work.



Sign. of Chairperson

Chairperson  
Let's Write it Club  
Swami Rama Himalayan University



Sign. of Treasurer



Sign. of Member Secretary



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## NOTICE

### PERSONAL DEVELOPMENT CLUB

*(Let's Write Club)*

SRHU/PDC/LWC/2024/01

28<sup>th</sup> January 2024

This is to inform all students of the Lets Write Club is going to organize an Essay Writing Competition to enhance students' writing abilities, critical thinking, and creativity by encouraging them to articulate their perspectives on contemporary issues in either English or Hindi

Details of the Meeting:

- Event : Essay Writing Competition
- Date : 17<sup>th</sup> September 2024
- Time : 10:00 AM to 11:00 AM
- Venue : Himalayan School of Management Studies, *Swami Rama Himalayan University*
- Organized by : Let's Write Club, SRHU
- Eligibility : All students and interested trainees

All students are encouraged to participate actively in the discussion to strengthen their clinical understanding and professional competencies. Attendance of registered club members is mandatory.

For further details, please contact the Club Coordinator or respective Batch representatives.

*Learn, Discuss, and Grow*



**Chairperson**

Chairperson  
Let's Write it Club  
Swami Rama Himalayan University

#### Copy to:

Hon'ble President  
Hon'ble Vice Chancellor  
Director General (Academic Development)  
Pro-Vice Chancellor  
Registrar  
Dean, HSMS  
Heads of Departments  
Finance Officer  
Members of the club – For necessary arrangements and action

} for kind information please

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## REPORT

**Organized by** : Let's Write Club, *Swami Rama Himalayan University*  
**Date** : 17<sup>th</sup> September, 2024  
**Venue** : Himalayan school of Sciences and Technology, *Swami Rama Himalayan University*  
**Time** : 11:00 AM to 1:00 PM

An Essay Writing Competition was successfully organized by the Let's Write Club of Swami Rama Himalayan University on 17th September. The event aimed to enhance students' writing abilities, critical thinking, and creativity by encouraging them to articulate their perspectives on contemporary issues in either English or Hindi. The competition was open to students from all departments, ensuring a diverse pool of participants across the university.

A large number of enthusiastic students registered for the competition through the QR code provided on the event poster, reflecting strong interest and engagement. The event witnessed active participation from both English and Hindi medium students, who showcased thoughtful arguments, original ideas, and well-structured essays. The competition served as an effective platform for students to refine their writing skills and express their viewpoints confidently.

## EVENT HIGHLIGHT



  
Dr. Saurabh  
Chairperson  
Let's Write it Club  
Swami Rama Himalayan University

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## NOTICE

### PERSONAL DEVELOPMENT CLUB (Let's Write Club)

SRHU/PDC/LWC/2024/01

28<sup>th</sup> January 2024

This is to inform all students of the Lets Write Club is going to organize a session on "Write to Win" to help undergraduate students enhance their answer-writing techniques for academic examinations

Details of the Meeting:

- Event : Session on "Write to Win"
- Date : 05<sup>th</sup> February 2024
- Time : 10:00 AM to 11:00 AM
- Venue : Himalayan School of Management Studies, Swami Rama Himalayan University
- Organized by : Let's Write Club, SRHU
- Eligibility : All students and interested trainees

All students are encouraged to participate actively in the discussion to strengthen their clinical understanding and professional competencies. Attendance of registered club members is mandatory.

For further details, please contact the Club Coordinator or respective Batch representatives.

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**Chairperson**

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Let's Write it Club  
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## REPORT

**Organized by** : Let's Write Club, Swami Rama Himalayan University  
**Date** : 05<sup>th</sup> February, 2024  
**Venue** : Himalayan School of Science and Technology, Swami Rama Himalayan University  
**Time** : 10:00 AM to 11:00 AM

The Let's Write Club of Swami Rama Himalayan University conducted a session titled "Write to Win" to help undergraduate students enhance their answer-writing techniques for academic examinations. The primary goal of the session was to equip students with practical strategies for presenting their knowledge clearly, logically, and effectively within the limited time available during exams. More than 60 undergraduate students from the School of Management attended the session, showing active participation and enthusiasm. Throughout the event, students engaged in meaningful discussions, asked thoughtful questions, and expressed that the session helped them better understand how to approach various types of exam questions. Many participants shared that the techniques discussed significantly improved their confidence in exam preparation and enriched their overall academic readiness.

## EVENT HIGHLIGHT



  
Dr. Saurabh  
Chairperson  
Let's Write it Club  
Swami Rama Himalayan University