



# स्वामी राम हिमालयन विश्वविद्यालय

## Swami Rama Himalayan University

### Policy for Board of Studies

Approved	Board of Management on 12 <sup>th</sup> January 2019
Notification	Notified by Registrar vide notification No. SRHU/Reg/OO/2019-04 (i) dated 15 <sup>th</sup> January 2019
Reviewed / Revised	Board of Management on 29 <sup>th</sup> March 2022
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Next Review	2025-26

**Swami Rama Himalayan University**  
Swami Ram Nagar, Jolly Grant- 248 016, Dehradun, Uttarakhand

# **Swami Rama Himalayan University (SRHU)**

## **Policy for Board of Studies**

### **1. Short Title and Commencement**

**1.1 Title:** This policy shall be called the “**Policy for Board of Studies**”, Swami Rama Himalayan University

**1.2 Commencement:** This policy shall come into effect from the date of approval by the Board of Management of the University.

### **2. Definitions**

For the purpose of this policy, unless the context otherwise requires:

- 2.1** “**University**” refers to **Swami Rama Himalayan University (SRHU)**.
- 2.2** “**BoS**” means the **Board of Studies**, the academic body constituted at the departmental level.
- 2.3** “**Academic Council**” refers to the statutory academic authority of the University under whose supervision the BoS operates.
- 2.4** “**OBE**” stands for **Outcome-Based Education**.
- 2.5** “**NEP 2020**” refers to the **National Education Policy 2020**.
- 2.6** “**Stakeholders**” include students, alumni, faculty, professionals, and employers.

### **3. Preamble**

The Board of Studies (BoS) serves as the pivotal academic authority within each department or academic unit of SRHU, responsible for maintaining academic quality, relevance, and regulatory alignment. It ensures continuous academic advancement through curriculum design, pedagogical improvements, and stakeholder engagement. This policy outlines the framework for the composition, functioning, roles, and accountability mechanisms of BoS, thereby promoting innovation, inclusiveness, and academic excellence across the University. BoS also ensures incorporation of Global, national and local needs in the curriculum of all the programs.

### **4. Applicability**

This policy shall be applicable to all departments, academic units, and constituent schools/institutes under **Swami Rama Himalayan University** offering undergraduate, postgraduate, diploma, certificate, and doctoral programs.

### **5. Procedure**

#### **5.1 Constitution of BoS:**

Each academic unit /department shall constitute a BoS with the following members:

Role	Responsibilities
Dean/ Principal / HoD - Chairperson	<ul style="list-style-type: none"> <li>• Preside over BoS meetings</li> <li>• Prepare agenda and minutes</li> <li>• Lead curriculum development and revision</li> <li>• Coordinate with external experts</li> <li>• Submit recommendations to Academic Council</li> </ul>
As per the provisions of Statute 5.07(b) of the University, Two Professors Two Associate Professors nominated by the Vice Chancellor	<ul style="list-style-type: none"> <li>• Review and update syllabus</li> <li>• Propose teaching and assessment methods</li> <li>• Draft Course Outcomes and map with Program Outcomes</li> <li>• Suggest value-added and interdisciplinary courses</li> <li>• Benchmark with reputed institutions</li> <li>• Prepare internships and training modules</li> </ul>
As per the provisions of Statute 5.07(b) of the University, Two external subject experts nominated by the Vice Chancellor	<ul style="list-style-type: none"> <li>• Provide expertise on global trends</li> <li>• Suggest research-aligned topics</li> <li>• Review curriculum rigor and relevance</li> <li>• Advise on employability and industry needs</li> </ul>
Alumni	<ul style="list-style-type: none"> <li>• Suggest industry-relevant courses</li> <li>• Recommend internships and training modules</li> <li>• Provide feedback on curriculum relevance</li> </ul>
Student Members	<ul style="list-style-type: none"> <li>• Provide student perspective on curriculum effectiveness</li> <li>• Give feedback on teaching methods, workload, and assessments etc.</li> <li>• Suggest areas needing more academic support or mentoring.</li> <li>• Act as a bridge between students and faculty</li> <li>• Ensure student concerns and suggestions are voiced constructively.</li> </ul>

### 5.2 Powers and Functions of BoS:

- 5.2.1 Design and periodically revise syllabi for all academic programs
- 5.2.2 Recommend pedagogical and assessment improvements
- 5.2.3 Suggest enhancements in learning resources, internships and practical
- 5.2.4 Ensure alignment with regulatory standards, NEP 2020, and OBE frameworks
- 5.2.5 Facilitate integration of interdisciplinary and value-added courses
- 5.2.6 Incorporate feedback from all relevant stakeholders

### 5.3 Recommendations and Approvals:

All BoS recommendations shall be submitted to the **Academic Council** for approval. Implementation shall proceed post-approval.

#### **5.4 Formation of Sub-Committees:**

BoS may constitute internal committees as needed, such as:

- 5.4.1 Curriculum Revision Committee
- 5.4.2 Value-Added Courses Committee

#### **6. Integration with Strategic Plan / Institutional Development Plan (IDP)**

All decisions and recommendations of the BoS shall align with:

- 6.1 The **Vision and Mission** of SRHU
- 6.2 Institutional goals under frameworks such as **NAAC, NIRF, NABH, NABL**, etc.
- 6.3 Academic Quality Assurance and Continuous Improvement processes

#### **7. Digital Documentation and Transparency**

- 7.1 All BoS documentation including agendas, minutes, and drafts shall be digitally maintained.
- 7.2 BoS activities shall be subject to **internal academic audits**.
- 7.3 Relevant curriculum and policy changes shall be made accessible to stakeholders, as appropriate.

#### **8. Review of Policy**

This policy shall be reviewed every **three years**, or earlier if mandated by statutory councils or regulatory requirements.

