

HIMALAYAN INSTITUTE OF MEDICAL SCIENCES

OFFICE OF THE PRINCIPAL

HIMS/2024/ 2407

30th August, 2024

Minutes of Meeting of 12th Curriculum Committee

Meeting held on 24/08/2024 at 12:00 noon in Conference Hall of the Medical College in the presence of the following members:

- Dr. Ashok Kumar Deorari - Principal, HIMS
- Dr. Anuradha Kusum - Vice Pincipal (UG Medical Programme)
- Dr. Taruna Sharma - Prof. & Head, Pharmacology
- Dr. Rajesh Maheshwari - Professor, Orthopedics
- Dr. Juhi Kalra - Prof., Pharmacology
- Dr. Sohaib Ahmad - Prof. & Head, Medicine
- Dr. A.K. Srivastava - Professor & Head, Comm. Medicine
- Dr. Ruchira Nautiyal - Professor & Head, Obst. & Gynae.
- Dr. Abha Shrivastava - Professor & Head, Physiology
- Dr. Barnali Kakati - Professor & Head, Microbiology
- Dr. Smita Chandra - Prof. & Head, Pathology
- Dr. Kiran Bhat - Prof. & Head, Biochemistry
- Dr. Rakhee Khanduri - Prof. & Head, Pulmonary Medicine
- Dr. Rashmi Jindal - Prof. & Head, Dermatology
- Dr. Divya Gupta - Professor, Anesthesiology
- Dr. Aksh Dubey - Professor, Anatomy
- Dr. Deepshikha - Assoc. Prof., Comm. Medicine
- Dr. Mukta Singh - Assoc. Professor, Emergency Medicine
- Dr. Pragya Tripathi - Assoc. Professor, Forensic Medicine
- Dr. Neerul Pandita - Assoc. Prof., Pediatrics
- Dr. Abhishek Kandwal - Assoc. Prof., Dental Surgery
- Dr. Mahima Luthra - Asst. Prof., ENT
- Dr. Rashmi Rajput - Asst. Prof., Obst. & Gynae.
- Dr. Gaurav Benjwal - Asst. Prof., Radiodiagnosis
- Dr. Sukriti Upadhyay - Asst. Prof., Ophthalmology

The meeting was chaired by the Principal, HIMS - Dr. Ashok Kumar Deorari. Minutes of last Curriculum Committee meeting were discussed and passed.

Agenda:

1	Confirmation of last meeting minutes.
2	Preparation of Combined Board of Studies of "MBBS programme" as per CBME - 2023.
3	Addition of PEO & additional PO.
4	Skill lab training schedule and assessment.
5	Value Added Course 2024-25.
6	HIMS- NAAC Working <ul style="list-style-type: none"> Team introduction. HODs to send data timely to a mail SPECIALLY CREATED. Sensitization session of all clerks.
7	Foundation course & Orientation 01st October, 2024 for MBBS Batch 2024-25.
8	Any other agenda with the permission of Chair.

Sr. No.	Issue	Discussion	Action by
1	Confirmation of last meeting minutes	<ul style="list-style-type: none"> Meeting started with welcoming of all the member to 12th Curriculum Committee meeting. All the minutes of last meeting were confirmed. 	
2	Preparation of Combined Board of Studies of "MBBS programme" as per CBME - 2023	<ul style="list-style-type: none"> Vice Principal (UG Medical Programme) updated the house about preparation of 'Single Board of Studies of MBBS Programme' as per directions of Director General (Academic Development). To facilitate this as first step subcommittee of each department will be constituted comprising of- HOD, One Professor, One Assoc. Professor, One Asstt. Professor and One representative of alumni (intern batch), This committee shall be finalizing specific course related content of Board of studies (BOS). After this, BOS will be constituted under Chairmanship of the Principal, comprising of representative each major courses and also two alumni who are not employed at SRHU, and they will be finalizing the BOS of MBBS Programme. All the HODs were requested to get the revision of Board of Studies done according to CBME 2023 guidelines. 	Vice Principal (UG) & concerned HODs - Enclosed Office Order of the Registrar
3	Addition of PEO & additional PO	Dr. Taruna, HOD Pharmacology had elaborated PEO and PO as per CBME - 2023 and these shall be included in BOS.	Dr. Taruna Sharma and All HODs
4	Skill lab training schedule and assessment	<ul style="list-style-type: none"> Principal updated house about active engagement of most of the departments in utilizing skill labs. He also appreciated work done by Ms. Sapna Staff I/C skill lab for very efficiently maintaining all the records etc. Principal further requested the departments who have not prepared checklist to do it as soon as possible as Batch 2023 	All HODs Vice Principal (UG)

		<p>will soon be introduce to skill lab. He also laid importance of assessment of skill training without which students will not take the activity seriously.</p> <ul style="list-style-type: none"> • Dr. Neerul Pandita also suggested to take ward leaving test/assessment in skill lab. • It was brought notice that task of few departments such as surgery & orthopedics are not available, by their respective HOD/representative, for which principal has asked for the list of trainers needed to be submitted to his office for procurement of the same. 	
5	Value Added Course (VAC) 2024-25	<ul style="list-style-type: none"> • It was updated by Vice Principal (UG Medical Programme) that 12 VAC of various clinical departments is currently in process which will be completely in October. • Each department is supposed to conduct at least one VAC /year. Next set of VACs will be starting in November, 2024 to be completed by January, 30th 2025 and finally VAC of Pre and Para Clinical departments start VAC in March, 2025 to be completed of 30th May, 2025. • Dr. Juhi suggested to increase the number of students/ VAC which she would confirm after consultation with university NAAC officials. 	All HODs
6	HIMS-NAAC Working	<ul style="list-style-type: none"> • Dr. Anuradha Kusum (Nodal Office of NAAC- Medical) updated house for about a separate new email ID being created for NAAC purpose to avoid over rush in Vice Principal (UG) mail • NAAC team of HIMS, to facilitate the HIMS Medical data entry, have been prepared which shall be monitoring the data entry by various departments • She also appraised that clerk of all the departments shall be trained to directly enter data in a specially prepared Google sheets to avoid duplication of data entry 	<p>Faculty In charge of Elective</p> <p>All HODs</p>
7	Foundation course & Orientation 01 st October, 2024 for MBBS Batch 2024-25.	<p>Foundation course for MBBS Batch 2024, whose session is to start from 01st October 2024 have been planned by Dr. Abha Srivastava, Coordinator for Batch 2024. Course have been prepared under guidance of Principal Dr Ashok Deorari who have advised to make it more interactive and including Quality initiatives</p>	
8	Any other agenda with the permission of Chair	<ul style="list-style-type: none"> • Faculty having problems at various fronts due to mental health issues amongst students was put forth by Dr Rajesh Maheshwari and it was seconded by most of HODs. This was discussed in length and Dr. Priyaranjan Avinash was asked to comment on this issue who informed house about how his 	Coordinator Mentorship Programme

		<p>department is dealing with this increasing problem.</p> <ul style="list-style-type: none"> • A suggestion of prior consent and taking blanket consent for Mental health fitness before student joins back to department was given. • NMC suggests creation of a separate cell for counselling of such students and guidelines by National task force are released by NMC. 	<p>Coordinator DME</p>
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Meeting came to an end by vote of thanks.

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Principal, HIMS

Vice Principal (UG Medical Programme)

Copy to : The Hon'ble Vice Chancellor, SRHU - for information please
: The Director General (Academic Development) - for kind information please
: Director Medical Services - for kind information please
: Prof. D.C. Dhasmana
: Vice Principal (Administration)
: Vice Principal (PG Medical Programme)
: Vice Principal (Allied Health UG Programme)
: Vice Principal (Allied Health PG Programme)
: Prof. Taruna Sharma
: Dr. Deepshikha
: All above members