

# HIMALAYAN INSTITUTE OF MEDICAL SCIENCES

## OFFICE OF THE PRINCIPAL

HIMS/2024/ 2612

30<sup>th</sup> December, 2024

### Minutes of Meeting of 13<sup>th</sup> Curriculum Committee

Meeting held on 17<sup>th</sup> December, 2024 at 03:00 pm in Conference Hall of the Medical College in the presence of the following members:

- Dr. Ashok Kumar Deorari - Principal, HIMS
- Dr. D.C. Dhasmana, Professor, Pharmacology
- Dr. Anuradha Kusum - Vice Principal (UG Medical Programme)
- Dr. Reshma Kaushik - Vice Principal (PG Programme)
- Dr. Taruna Sharma - Prof. & Head, Pharmacology
- Dr. Barnali Kakati - Professor & Head, Microbiology
- Dr. Gurjeet Khurana - Prof. & Head, Anesthesiology
- Dr. Ashok Kr. Srivastava - Prof. & Head, Comm. Medicine
- Dr. Anil Rawat - Prof. & Head, Pediatrics
- Dr. Smita Chandra - Prof. & Head, Pathology
- Dr. Atul Agrawal - Prof. & Head, Orthopedics
- Dr. Deepa Singh - Prof. & Head, Anatomy
- Dr. Kiran Bhat - Prof. & Head, Biochemistry
- Dr. Abha Shrivastava - Prof. & Head, Physiology
- Dr. Samarjit Roy - Prof., Dermatology
- Dr. Deep Shikha - Prof., Comm. Medicine
- Dr. Sushant Khanduri - Prof., Respiratory Medicine
- Dr. Neerul Pandita - Assoc. Prof., Pediatrics
- Dr. Naveen Rajput - Assoc. Prof., Medicine
- Dr. Robin Victor - Assoc. Prof., Psychiatry
- Dr. Rashmi Rajput - Asst. Prof., Obst. & Gynae.
- Dr. Sukriti Upadhyay - Asst. Prof., Ophthalmology
- Dr. Sonam Agrawal - Asst. Prof., Pediatrics
- Dr. Mahima Luthra - Asst. Prof., ENT
- Dr. Harvindra Singh Chhabra - Asst. Prof., Forensic Medicine
- Dr. Bhaskar Bisht - Asst. Prof., Surgery
- Dr. Gaurav Benjwal - Asst. Prof. Radiodiagnosis

The meeting was chaired by the Principal, HIMS - Dr. Ashok Kumar Deorari. Minutes of last Curriculum Committee meeting were discussed and passed.

## Agenda:

1	Confirmation of last meeting minutes.
2	Board of Studies according to CBME - 2024.
3	Value Added Course - 2024.
4	Academic Regulation as per 2024.
5	Electives for MBBS - 2021 (Feb, 2025).
6	Any other agenda with the permission of Chair.

Sr. No.	Issue	Discussion	Action by
1	Confirmation of last meeting minutes	<ul style="list-style-type: none"> <li>Meeting started with welcoming of all the member to 13<sup>th</sup> Curriculum Committee meeting.</li> <li>All the minutes of last meeting were confirmed.</li> </ul>	
2	Board of Studies according to CBME - 2024	<ul style="list-style-type: none"> <li>House was update by Prof. Taruna Sharma regarding NMC notification of CBME for batch 2024. She presented a PPT elaborating all the aspects which all the departments have to take into account and follow accordingly to prepare Board of Studies 2024.</li> <li>Principal, Dr. Deorari impressed that BOS for Batch 2024 is to be prepared just as was done for year 2023 including all the necessary changes.</li> <li>All the HODs were instructed to go through PG Board of Studies also and to notify any changes.</li> </ul>	Vice Principals (UG & PG), Dr. Taruna Sharma & All concerned HODs
3	Value Added Course - 2024	<ul style="list-style-type: none"> <li>Vice Principal (UG) update house about VAC completed in the year 2024 -25 including mention about completion report which is to be sent as soon as possible, if not sent as yet. She informed that last set of VACs for the year 24-25, shall be starting from 01<sup>st</sup> March, 2025, for which a meeting shall be held on 09<sup>th</sup> January, 2025. Brochure of the same will be prepared by 30<sup>th</sup> January, 2025.</li> <li>Next set of VACs for year 25-26 shall be starting from 1<sup>th</sup> July, 2025 in department of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Community Medicine, Forensic Medicine, &amp; ENT</li> </ul>	Vice Principal (UG) & All concerned HODs and faculty
4	Academic Regulation as per 2024	<ul style="list-style-type: none"> <li>House was updated that Academic Regulation as per CBME 2024 have been prepared and sent for approval from Principal office to Registrar Office to be presented in Academic Council.</li> <li>Dr. Taruna Sharma screened the Academic regulation for Batch 2024 for updating the house.</li> </ul>	Principal, HIMS & Dr. Taruna Sharma
5	Electives for MBBS - 2021 (Feb, 2025)	<ul style="list-style-type: none"> <li>Dr. Anuradha, Vice Principal (UG) updated everyone regarding starting of Electives for Batch - 2021 from 01<sup>st</sup> February, 2025. She had a discussion with Prof. Yogesh Saxena, Coordinator for Electives of HIMS, who could not attend the meeting as he was on special leave.</li> <li>HODs were informed that a mail with electives submitted</li> </ul>	Vice Principals (UG), Dr. Yogesh Saxena & All

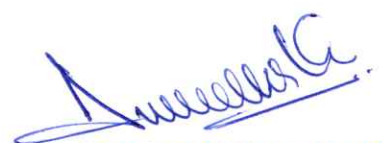


		<p>by them shall be sent and HODs have to revert for any changes/confirmation by 21<sup>st</sup> December, 2024. Brochure shall be circulated to students to submit 10 choices on google form created, by 26<sup>th</sup> December, 2024. Choices have to be entered by 04<sup>th</sup> January, 2025. A half day workshop shall be organized for students on any day between 27 to 29<sup>th</sup> January, 2025 for sensitization regarding electives.</p> <ul style="list-style-type: none"> <li>Each batch prepare shall have 5-10 students/elective and students have to maintain Logbook of the same.</li> </ul>	concerned HODs
6	Any other agenda with the permission of Chair	<ul style="list-style-type: none"> <li>Principal, Dr. Deorari impressed upon the need to seriously look into optimal utilization of skill lab. He said that presently skill lab utilization is at level-I and it has to be upgraded to higher levels by briefing and debriefing in a more structured manner. He requested the department to actively engage in skill lab training of both UG&amp;PG and again asked them to start assessment process for skill lab training sessions.</li> <li>He also mentioned about AR/VR/AI system-based teaching and learning which is now need of hour for students.</li> <li>Regarding PG curriculum he stated that every 6 months, firsthand feedback should be given to all PG students. He also mentioned that a system for counselling for identified weak areas should be done by at least 2or3 senior faculty members and not only by HOD. A copy of feedback be handed over to students and records of same should be maintained in the department.</li> <li>Dr. Anuradha, Vice Principal (UG) also informed every department to be prepared video recording for upcoming UG examinations of 2<sup>nd</sup> Professional Final Professional Part - I &amp; Part - II by a departmental mobile phone besides that which will be prepared by our media team.</li> </ul>	All HODs & Skill Lab In charge

Meeting came to an end by vote of thanks.



Principal, HIMS



Vice Principal (UG Medical Programme)

Copy to

- : The Hon'ble Vice Chancellor, SRHU - for information please
- : The Director General (Academic Development) - for kind information please
- : Dr. D.C. Dhasmana
- : Vice Principal (Administration)
- : Vice Principal (PG Medical Programme)
- : Vice Principal (Allied Health UG Programme)
- : Vice Principal (Allied Health PG Programme)
- : Dr. Taruna Sharma
- : Dr. Deep Shikha
- : Dr. Yogesh Saxena, In charge - Electives
- : All above members