

HIMALAYAN INSTITUTE OF MEDICAL SCIENCES

OFFICE OF THE PRINCIPAL

HIMS/2024/ 2612

30th December, 2024

Minutes of Meeting of 13th Curriculum Committee

Meeting held on 17th December, 2024 at 03:00 pm in Conference Hall of the Medical College in the presence of the following members:

- Dr. Ashok Kumar Deorari - Principal, HIMS
- Dr. D.C. Dhasmana, Professor, Pharmacology
- Dr. Anuradha Kusum - Vice Principal (UG Medical Programme)
- Dr. Reshma Kaushik - Vice Principal (PG Programme)
- Dr. Taruna Sharma - Prof. & Head, Pharmacology
- Dr. Barnali Kakati - Professor & Head, Microbiology
- Dr. Gurjeet Khurana - Prof. & Head, Anesthesiology
- Dr. Ashok Kr. Srivastava - Prof. & Head, Comm. Medicine
- Dr. Anil Rawat - Prof. & Head, Pediatrics
- Dr. Smita Chandra - Prof. & Head, Pathology
- Dr. Atul Agrawal - Prof. & Head, Orthopedics
- Dr. Deepa Singh - Prof. & Head, Anatomy
- Dr. Kiran Bhat - Prof. & Head, Biochemistry
- Dr. Abha Srivastava - Prof. & Head, Physiology
- Dr. Samarjit Roy - Prof., Dermatology
- Dr. Deep Shikha - Prof., Comm. Medicine
- Dr. Sushant Khanduri - Prof., Respiratory Medicine
- Dr. Neerul Pandita - Assoc. Prof., Pediatrics
- Dr. Naveen Rajput - Assoc. Prof., Medicine
- Dr. Robin Victor - Assoc. Prof., Psychiatry
- Dr. Rashmi Rajput - Asst. Prof., Obst. & Gynae.
- Dr. Sukriti Upadhyay - Asst. Prof., Ophthalmology
- Dr. Sonam Agrawal - Asst. Prof., Pediatrics
- Dr. Mahima Luthra - Asst. Prof., ENT
- Dr. Harvindra Singh Chhabra - Asst. Prof., Forensic Medicine
- Dr. Bhaskar Bisht - Asst. Prof., Surgery
- Dr. Gaurav Benjwal - Asst. Prof. Radiodiagnosis

The meeting was chaired by the Principal, HIMS - Dr. Ashok Kumar Deorari. Minutes of last Curriculum Committee meeting were discussed and passed.

Agenda:

1	Confirmation of last meeting minutes.
2	Board of Studies according to CBME - 2024.
3	Value Added Course - 2024.
4	Academic Regulation as per 2024.
5	Electives for MBBS - 2021 (Feb, 2025).
6	Any other agenda with the permission of Chair.

Sr. No.	Issue	Discussion	Action by
1	Confirmation of last meeting minutes	<ul style="list-style-type: none"> Meeting started with welcoming of all the member to 13th Curriculum Committee meeting. All the minutes of last meeting were confirmed. 	
2	Board of Studies according to CBME - 2024	<ul style="list-style-type: none"> House was update by Prof. Taruna Sharma regarding NMC notification of CBME for batch 2024. She presented a PPT elaborating all the aspects which all the departments have to take into account and follow accordingly to prepare Board of Studies 2024. Principal, Dr. Deorari impressed that BOS for Batch 2024 is to be prepared just as was done for year 2023 including all the necessary changes. All the HODs were instructed to go through PG Board of Studies also and to notify any changes. 	Vice Principals (UG & PG), Dr. Taruna Sharma & All concerned HODs
3	Value Added Course - 2024	<ul style="list-style-type: none"> Vice Principal (UG) update house about VAC completed in the year 2024 -25 including mention about completion report which is to be sent as soon as possible, if not sent as yet. She informed that last set of VACs for the year 24-25, shall be starting from 01st March, 2025, for which a meeting shall be held on 09th January, 2025. Brochure of the same will be prepared by 30th January, 2025. Next set of VACs for year 25-26 shall be starting from 1st July, 2025 in department of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Community Medicine, Forensic Medicine, & ENT 	Vice Principal (UG) & All concerned HODs and faculty
4	Academic Regulation as per 2024	<ul style="list-style-type: none"> House was updated that Academic Regulation as per CBME 2024 have been prepared and sent for approval from Principal office to Registrar Office to be presented in Academic Council. Dr. Taruna Sharma screened the Academic regulation for Batch 2024 for updating the house. 	Principal, HIMS & Dr. Taruna Sharma
5	Electives for MBBS - 2021 (Feb, 2025)	<ul style="list-style-type: none"> Dr. Anuradha, Vice Principal (UG) updated everyone regarding starting of Electives for Batch - 2021 from 01st February, 2025. She had a discussion with Prof. Yogesh Saxena, Coordinator for Electives of HIMS, who could not attend the meeting as he was on special leave. HODs were informed that a mail with electives submitted 	Vice Principals (UG), Dr. Yogesh Saxena & All

		<p>by them shall be sent and HODs have to revert for any changes/confirmation by 21st December, 2024. Brochure shall be circulated to students to submit 10 choices on google form created, by 26th December, 2024. Choices have to be entered by 04th January, 2025. A half day workshop shall be organized for students on any day between 27 to 29th January, 2025 for sensitization regarding electives.</p> <ul style="list-style-type: none"> • Each batch prepare shall have 5-10 students/elective and students have to maintain Logbook of the same. 	concerned HODs
6	Any other agenda with the permission of Chair	<ul style="list-style-type: none"> • Principal, Dr. Deorari impressed upon the need to seriously look into optimal utilization of skill lab. He said that presently skill lab utilization is at level-I and it has to be upgraded to higher levels by briefing and debriefing in a more structured manner. He requested the department to actively engage in skill lab training of both UG&PG and again asked them to start assessment process for skill lab training sessions. • He also mentioned about AR/VR/AI system-based teaching and learning which is now need of hour for students. • Regarding PG curriculum he stated that every 6 months, firsthand feedback should be given to all PG students. He also mentioned that a system for counselling for identified weak areas should be done by at least 2or3 senior faculty members and not only by HOD. A copy of feedback be handed over to students and records of same should be maintained in the department. • Dr. Anuradha, Vice Principal (UG) also informed every department to be prepared video recording for upcoming UG examinations of 2nd Professional Final Professional Part - I & Part - II by a departmental mobile phone besides that which will be prepared by our media team. 	All HODs & Skill Lab In charge

Meeting came to an end by vote of thanks.

ANURADHA

Principal, HIMS

Anuradha

Vice Principal (UG Medical Programme)

Copy to : The Hon'ble Vice Chancellor, SRHU - for information please
 : The Director General (Academic Development) - for kind information please
 : Dr. D.C. Dhasmana
 : Vice Principal (Administration)
 : Vice Principal (PG Medical Programme)
 : Vice Principal (Allied Health UG Programme)
 : Vice Principal (Allied Health PG Programme)
 : Dr. Taruna Sharma
 : Dr. Deep Shikha
 : Dr. Yogesh Saxena, In charge - Electives
 : All above members