

HIMALAYAN INSTITUTE OF MEDICAL SCIENCES

OFFICE OF THE PRINCIPAL

HIMS/2025/ 2950

18th June, 2025

Minutes of Meeting of 15th Curriculum Committee

Meeting held on 12th June, 2025 at 03:30 pm in Conference Hall of the Medical College in the presence of the following members:

- Dr. Daljit Singh - Dean cum Principal, HIMS
- Dr. Renu Dhasmana - Vice Principal (Administration)
- Dr. Anuradha Kusum - Vice Principal (UG Medical Programme)
- Dr. Reshma Kaushik - Vice Principal (PG Programme)
- Dr. Garima Mittal - Professor, Microbiology
- Dr. Gurjeet Khurana - Prof. & Head, Anesthesiology
- Dr. Ashok Kumar Srivastava - Professor, Comm. Medicine
- Dr. Deepshikha - Professor, Comm. Medicine
- Dr. Neerul Pandita - Assoc. Prof., Pediatrics
- Dr. Smita Chandra - Prof. & Head, Pathology
- Dr. Deepa Singh - Prof. & Head, Anatomy
- Dr. Kiran Bhat - Prof. & Head, Biochemistry
- Dr. Abha Shrivastava - Prof. & Head, Physiology
- Dr. Abhishek Kandwal - Prof., Dental Surgery
- Dr. Sohaib Ahmad - Prof. & Head, Medicine
- Dr. Ruchira Nautiyal - Prof. & Head, Obst. & Gynae.
- Dr. Mukta Singh - Assoc. Prof., Emergency Medicine
- Dr. S.S. Bist - Prof. & Head, ENT
- Dr. Pragya Tripathi - Assoc. Prof., Forensic Medicine
- Dr. Chandra Mohan - Assoc. Prof., Cardiology
- Dr. Rambeer Ghuleliya - Asst. Prof., PMR
- Dr. Hemant Nautiyal - Prof. & Head, Surgery
- Dr. Mansi Barthwal - Asst. Prof., Radiation Oncology
- Dr. Sushant Khanduri - Professor., Resp. Medicine
- Dr. Preetham Patavardhan - Asst. Prof. Radiology
- Dr. Malini Srivastava - Assoc. Prof., Clinical Psychology

The meeting was chaired by the Principal, HIMS - Dr. Daljit Singh. Minutes of last Curriculum Committee meeting were discussed and passed.

Agenda :

1	Confirmation of last meeting minutes
2	Board of Studies according to CBME - 2024
3	Feedback on HIMS website update
4	Early Clinical Exposure (ECE) - Coordinator
5	Research Coordinator
6	Attendance of Saturday CME
	Any other agenda with the permission of Chair

Sr. No.	Issue	Discussion	Action by
1	Confirmation of last meeting minutes	<ul style="list-style-type: none"> Meeting started with welcoming of all the member to 15th Curriculum Committee meeting. All the minutes of last meeting were confirmed. 	
2	Board of Studies according to CBME - 2024	<ul style="list-style-type: none"> Vice Principal (UG Medical Programme) updated the house that Board of Studies - 2023 have been signed and sent to the Registrar Office for notification. She also updated that data compilation for MBBS - 2024 Board of Studies has been completed. It is now being formatted at Dean's Office. The whole process of approving Board of Studies MBBS - 2024 batch is expected to be completed by 30th July, 2025. Vice Principal (PG Medical Programme) also updated about the strategy to be finalized for the Board of Studies of all the PG Programmes. She informed that PG Board of Studies - Ophthalmology, Surgery and Dermatology are already signed. Before September, 2025, all PG Board of Studies have to be finalized and signed. Pattern of Question papers for PG examinations will be as per University rules. Panel of Examiners for PG Board of Studies is to be sent to VP PG and then Principal office will forward it to Registrar, SRHU for approval of Hon'ble Vice Chancellor. 	Principal, VP (UG), VP (PG) & All concerned HODs
3	Feedback on HIMS website update	<ul style="list-style-type: none"> Principal, congratulated and thanked all the HODs who have updated the website. He said that remaining departments including Hematology, Gastroenterology & Dental Surgery should also finish the process as early as possible. He further mentioned that after this updating process is completed, it would be available for final review by HODs. 	All HODs IT Section

		<ul style="list-style-type: none"> - He also mentioned that updating of website for Allied Health Science departments shall be ensured by Dr. Kiran Bhat (VP - UG Allied Health). 	
4	Early Clinical Exposure (ECE)	<ul style="list-style-type: none"> • For effective and smooth execution of ECE for Batch - 2025, a coordinator shall be deputed by the Principal, HIMS who shall hold meeting etc. to prepare a module before the MBBS Batch 2025 joins. 	Principal
5	Research Coordinator	<ul style="list-style-type: none"> • Research Coordinators shall be coordinating research of their respective departments and in addition they shall also be responsible for preparing protocol and module for skill lab assessment. 	Research Coordinator
6	Attendance of Saturday CME	<ul style="list-style-type: none"> • Principal emphasized the importance of Saturday morning CME. He said that attending CME should be "in habit" of all the faculty and residents. • HOD should motivate faculty & PGs to attend the CME. • He informed all that first 10 minutes of CME session shall be a non academic session / activity. It could be life experiences, recent updates etc. 	All HODs
7	Any other agenda with the permission of Chair	<p>a. Form for Internal academic audit was shown by VP UG to all the HODs and they were informed about data which has to be shared by them. Format of the same shall be shared with them to maintain uniformity.</p> <p>b. Dr. Renu Dhasmana, Vice Principal (Admn.) informed everyone to :</p> <ul style="list-style-type: none"> i) be involved in better utilization of emergency services. This would also help students to learn continuity of patient care. ii) SRs could be involved in UG / PG teaching to improve academics in each department during afternoon sessions. iv) BCBR should be done by first year PG residents and marks included in the marksheets. v) UKMC registration should be done as soon as possible by all residents and Junior faculty. vi) An App for E-logbook for PGs has been prepared and soon a team of HOD, one faculty member and one PG of each year will be made to verify the same before it is rolled out. <p>c) Principal informed all that :</p> <ul style="list-style-type: none"> i) Advt. for the post of faculty in various specialities has been published in national newspapers. d) Dr. Reshma, VP (PG Medical Programme) <ul style="list-style-type: none"> - 1st year PG Residents should collect data for their 	All HODs

		thesis from 1 st of August onwards. The necessary revisions may be made later based on recommendations of Thesis Committee.	
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Meeting came to an end by vote of thanks.


Dean cum Principal


Vice Principal (UG Medical Programme)

Copy to : The Hon'ble Vice Chancellor, SRHU - for information please
 : The Director General (Academic Development) - for kind information please
 : Dr. D.C. Dhasmana
 : Vice Principal (Administration)
 : Vice Principal (PG Medical Programme)
 : Vice Principal (Allied Health UG Programme)
 : Vice Principal (Allied Health PG Programme)
 : Dr. Taruna Sharma
 : Dr. Deep Shikha
 : All above members