

# Swami Rama Himalayan University

## Office of the Registrar

SRHU/Reg/OO/2025-133

Date: 24<sup>th</sup> June, 2025

### **OFFICE ORDER**

1. Refer to Office Order SRHU/Reg/OO/2024-93 dated 10<sup>th</sup> June 2024.
2. I am directed to inform that the “**Students’ Grievance Redressal Committee (SGRC)**” at University level, is hereby partially amended as follows:

#### **SGRC 1 (For the students of HIMS and HCN):**

Representatives from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities	Dr. Neha Pandey, MD (Physiology), Batch 2024, HIMS	Special Invitee
	Mr. Prakul, MBBS, Batch 2024, HIMS	Special Invitee
	Ms. Priyanshi Lobhiyan, BASLP, Batch 2024, HIMS	Special Invitee
	Ms. Geetika Singh, MHA, Batch 2024, HIMS	Special Invitee
	Mr. Uttkarsh Pal, B.Sc. Nursing, Batch 2022, HCN	Special Invitee

#### **SGRC 2 (For the students of SST, SMS, SBS, SYS and SPS):**

Representatives from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities	Ms. Reena, BCA, Batch 2023, SST	Special Invitee
	Mr. Yash Bhatt, MBA, Batch 2024, SMS	Special Invitee
	Mr. Surya Chawla, B.Sc. Microbiology, Batch 2024, SBS	Special Invitee
	Ms. Aanchal Khanduri, B.Sc. Yoga Science & HH, Batch 2024, SYS	Special Invitee
	Mr. Yogesh Singh Bisht, B.Pharm. Batch 2024, SPS	Special Invitee

3. The term of the above ‘Special Invitee(s)’ shall be for a period of one year.
4. Other contents of the above mentioned Office Order remains unchanged.

This bears approval of the competent authority of the University.

By Order,

  
Registrar

**Copy to:**

Hon'ble President	}	<i>for kind information please</i>	The Presidential Body
Hon'ble Vice-Chancellor			Director, RDI
Director General (Academic Development)			Director, SRC
Pro Vice-Chancellor			Advisors
Heads of Constituent Academic Units			Director, Hospital Services
Finance Officer			Director, Operations
Controller of Examinations			Chief Human Resource Officer
University Librarian			Chief Publicity & Media Officer
Medical Superintendent			GM - IT Deptt.
Director, Students' Affairs & Welfare			GM - MMD
Director, Research	GM - MT		
Director, IQAC	DGM - Infrastructural Dev. & Maint. Deptt.		
Director, CRI	Head, Audit Deptt.		
Director, Nursing	Head, Legal Deptt.		
Director, HCIE	Incharge – Admissions Deptt.		
Nursing Superintendent	Incharge – Placements Deptt.		
Coordinator, CLIM	Incharge – CPACE Communications		
Person(s) concerned	Incharge – CPACE Student Development		
	Estate Officer		
	Dy. Security Officer		



Registrar

# Swami Rama Himalayan University

## Office of the Registrar

SRHU/Reg/OO/2024-93

Date: 10<sup>th</sup> June, 2024

### OFFICE ORDER

I am directed to inform that for redressal of the grievances of students of the University, following two “**Students’ Grievance Redressal Committees (SGRC)**” have been constituted for the Academic Session 2024-2025:

**SGRC 1:** For redressal of the Grievances of students of UG/PG students under HIMS and HCN

**SGRC 2:** For redressal of the Grievances of students of UG/PG students HSST, HSMS, HSBS, HSYS and HSPS.

These committees shall be comprising of the following members:

**SGRC 1:** For the students of HIMS (including Paramedical, MHA, Epidemiology, and Clinical Research) and HCN:

A Professor-Chairperson	Dr. D C Dhasmana Professor Himalayan Institute of Medical Sciences	Chairperson
Four Professors/Senior Faculty Members of the Institution as Members	Dr. Vinit Mehrotra Professor Himalayan Institute of Medical Sciences	Member
	Dr. Dushyant Gaur Professor Himalayan Institute of Medical Sciences	Member
	Dr. Veena Boswal Assistant Professor Himalayan Institute of Medical Sciences	Member
	Dr. Kamli Prakash Professor, Himalayan College of Nursing	Member
A person with Law background	Mr. Shakti Nautiyal Legal Associate	Member
Representatives from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities- Special Invitee	Mr. Om Borkar, MBBS, Batch 2022, HIMS Student Representative Ms. Muskan Srivastava MBBS, Batch-2020, HIMS Student Representative	Special Invitee
	Ms. Iqra Ahmed, BPT, Batch 2023, HIMS Student Representative Mr. Rahul Singh, BMLT, Batch 2022, HIMS Student Representative	Special Invitee
	Ms. Anjali Sajwan, B.Sc.(N), Batch 2022, HCN Student Representative Mr. Deepanshu, M.Sc.(N), Batch 2023, HCN Student Representative	Special Invitee

**SGRC 2:** For the students of HSST, HSMS, HSBS, HSYS and HSPS:

A Professor - Chairperson	Dr. Mohit Verma Principal Himalayan School of Management Studies	Chairperson
Four Professors/Senior Faculty Members of the Institution as Members	Dr. Vivek Kumar Professor Himalayan School of Bio-Sciences	Member
	Dr. Pooja Baloni Assistant Professor Himalayan School of Science & Technology	Member
	Dr. Soplata Jha Assistant Professor Himalayan School of Yoga Sciences	Member
	Mr. Abhishek Chandola Assistant Professor Himalayan School of Pharmaceutical Sciences	Member
A person with Law background	Mr. Piyush Dhyani Legal Assistant	Member
Representatives from among students to be nominated on academic merit/excellence in sports/ performance in co-curricular activities- Special Invitee	Ms. Shreya Sharma B. Com, Batch-2022, HSMS Student Representative	Special Invitee
	Mr. Smit Sharma, MBA, Batch- 2023, HSMS Student Representative	Special Invitee
	Ms. Jyoti Rawat M.Sc. (Biotechnology), Batch 2023, HSBS Student Representative	Special Invitee
	Mr. Anuj Anand B.Tech. (H.) CSE in AI & ML Batch 2022, HSST Student Representative	Special Invitee
	Ms. Bhawna Jha M.Sc. (Yoga Sciences), Batch-2023, HSYS Student Representative	Special Invitee
	Mr. Vishal Badoni B. Pharm, Batch-2023, HSPS Student Representative	Special Invitee

**Terms, Conditions and Responsibilities of Committee Members**

1. The term of the Chairperson and members shall be for a period of two years.
2. The term of the special invitee shall be for a period of one year.
3. The student representative will be invited for their respective school/college grievances only.



4. The committee(s) shall entertain only those grievances of the students which are defined in Section 3(k) of UGC (Redressal of Grievances of Students) Regulation, 2023, dated 11th April, 2023, as mentioned below:
  - i. Admission contrary to merit determined in accordance with the declared admission policy of the institution;
  - ii. Irregularity in the process under the declared admission policy of the institution;
  - iii. Refusal to admit in accordance with the declared admission policy of the institution;
  - iv. Non-publication of a prospectus by the institution, in accordance with the provisions of these regulations;
  - v. Publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
  - vi. Withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
  - vii. Demand of money in excess of that specified to be charged in the declared admission policy of the institution.
  - viii. Violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
  - ix. Non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
  - x. Delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
  - xi. Failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
  - xii. Non-transparent or unfair practices adopted by the institution for the evaluation of students;
  - xiii. Delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time;
  - xiv. Complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minorities or persons with disabilities categories;
  - xv. Denial of quality education as promised at the time of admission or required to be provided;

- xvi. Harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force;
- xvii. Any action initiated/taken contrary to the statutes, ordinances, rules, regulations, or guidelines of the institution; and
- xviii. Any action initiated/taken contrary to the regulations and/or guidelines made/issued by the Commission and/or the regulatory body concerned.

5. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
6. A complaint from an aggrieved student relating to the Academic Unit/University shall be addressed to the Chairperson, Students' Grievance Redressal Committee (SGRC).
7. The committee shall fix the date for hearing the complaint which shall be communicated to the University and the aggrieved student.
8. In considering the grievances before it, the SGRC shall follow principles of natural justice.
9. The SGRC shall send its report with recommendations, if any, to the competent authority of the University and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
10. Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

### **Procedure for Grievance Redressal**

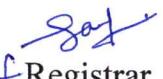
1. The aggrieved student may submit an application through the University online Portal for seeking redressal of grievances.
2. On receipt of an online complaint, the Registrar shall refer the complaint to the appropriate Students' Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.
3. The Students' Grievance Redressal Committee shall fix a date for hearing the complaint which shall be communicated to the University and the aggrieved student.
4. An aggrieved student may appear either in person or authorize a representative to present the case.
5. Grievances not resolved by the Students' Grievance Redressal Committee may be referred to the Ombudsperson by the university.
6. The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student



7. The aggrieved student shall be provided with copies of the order under the signature of the Ombudsperson.
8. The University shall comply with the recommendations of the Ombudsperson.
9. The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

This bears approval of the Competent Authority.

By Order,

  
f Registrar

**Copy to:**

Hon'ble President  
Hon'ble Vice Chancellor  
Director General (Academic Development)  
Advisor & Director, Hospital Services  
Advisors  
Director, Operations  
Principals of all constituent colleges/schools-***to intimate respective Departments under your control***  
Director, Medical Services  
Finance Officer  
Controller of Examinations  
Director - Academic Processes and Quality  
University Librarian  
Medical Superintendent  
Director, CRI  
Director, Nursing  
Director, Research  
Director, HCIE  
Director, Students' Affairs & Welfare  
GM - Administration & Work Force Development  
Nursing Superintendent  
Human Resource Department  
Information Technology Department  
Material Management Department  
Motor Transport Department  
Infrastructural Development & Maintenance Department  
Audit Department  
Legal Department  
Media & Publicity Department  
Admissions Department  
Placements Department  
Center for Professional & Communication Enrichment (C-PACE)  
Estate Officer  
Dy. Security Officer  
Person(s) concerned  
All Notice Boards

*for kind information please*

# SWAMI RAMA HIMALAYAN UNIVERSITY

Swami Ram Nagar, Jolly Grant, Dehradun, 248016, Uttarakhand

Date: 27.09.2024

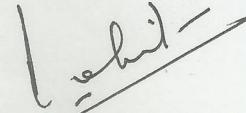
## Notice

All members of the **Student Grievance Redressal Committee 2** are hereby informed that a meeting has been scheduled on Monday, October 14, 2024, at 3:00 PM in the Board Room of the University.

## AGENDA

1. To confirm the minutes of the last meeting held on 27 January 2024.
2. To apprise the members about the actions taken with respect to the minutes of the last meeting.
3. Any Grievance received from the students.

All are requested to make it convenient to attend the meeting.



Chairperson  
Student Grievance Redressal Committee 2

Principal

Himalayan School of Management Studies

Swami Rama Himalayan University

Swami Ram Nagar, P.O.-Jolly Grant

Dehradun (Uttarakhand)-248016

# SWAMI RAMA HIMALAYAN UNIVERSITY

Swami Ram Nagar, Jolly Grant, Dehradun 248016, Uttarakhand

## Minutes of Meeting of Student Grievance Redressal Committee 2 held on 14.10.2024 at 3:00 PM in the Board Room of the University

The meeting of the University Student Grievance Redressal Committee was convened with the objective of reviewing and resolving student grievances, fostering a conducive and supportive environment within the university community.

### The meeting was attended by:

1. Prof. Mohit Verma (Chairperson)
2. Dr. Vivek Kumar (Member)
3. Dr. Pooja Baloni (Member)
4. Dr. Somlata Jha (Member)
5. Mr. Abhishek Chandola (Member)
6. Mr. Piyush Dhyani (Legal Associate)
7. Ms. Shreya Sharma (Special Invitee)
8. Mr. Smit Sharma (Special Invitee)
9. Ms. Jyoti Rawat (Special Invitee)
10. Mr. Anuj Anand (Special Invitee)
11. Ms. Bhawna Jha (Special Invitee)
12. Mr. Vishal Badoni (Special Invitee)

The Chairperson welcomed all the members. The meeting started with a prayer.

### Item 1: To confirm the Minutes of the Meeting of Student Grievance Committee held on 27th January 2024.

*As Proposed by Prof. Mohit Verma, and seconded by Mr. Piyush Dhyani, the minutes of the last meeting were confirmed.*

### Item 2: To apprise the members about the actions taken with respect to the minutes of the last meeting.

*No action taken required.*

### Item 3: Any Grievance received from the students.

*The Chair asked if there were any grievances, but none of the members brought up or reported any issues during the meeting.*

Since no matter had been reported, the meeting ended with a vote of thanks by the Chair.

# SWAMI RAMA HIMALAYAN UNIVERSITY

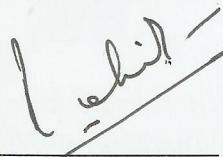
Swami Ram Nagar, Jolly Grant, Dehradun 248016, Uttarakhand

Student Grievance Redressal Committee Meeting 2 held on 14.10.2024 at 3:00 PM in the Board Room of the University

## ATTENDANCE

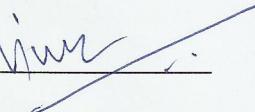
**Prof. Mohit Verma**, Professor & Principal,

1. Himalayan School of Management Studies

Chairperson 

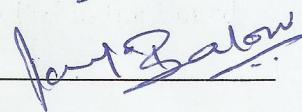
**Dr. Vivek Kumar**, Professor,

2. Himalayan School of Bio-Sciences

Member 

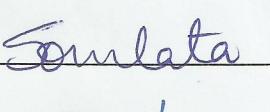
**Dr. Pooja Baloni**, Assistant Professor,

3. Himalayan School of Science & Technology

Member 

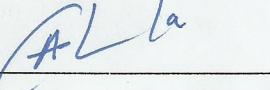
**Dr. Somlata Jha**, Assistant Professor,

4. Himalayan School of Yoga Sciences

Member 

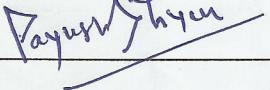
**Mr. Abhishek Chandola**, Assistant Professor,

5. Himalayan School of Pharmaceutical Sciences

Member 

**Mr. Piyush Dhyani**,

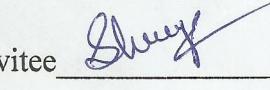
6. Legal Assistant

Member 

**Ms. Shreya Sharma**,

7. Student Representative,

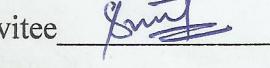
B.Com Batch 2022, HSMS

Special Invitee 

**Mr. Smit Sharma**

8. Student Representative,

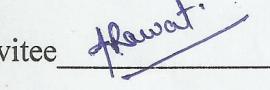
MBA, Batch 2022 HSMS

Special Invitee 

**Ms. Jyoti Rawat**,

9. Student Representative,

M.Sc (Biotechnology) Batch 2022, HSBS

Special Invitee 

**Mr. Anuj Anand**,

10. Student Representative,

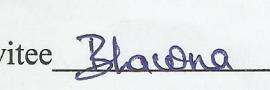
B.Tech(H) CSE in AI&ML Batch 2022, HSST

Special Invitee 

11. **Ms. Bhwna Jha**

Student Representative,

M.Sc (Yoga Sciences), Batch 2023, HSYS

Special Invitee 

12. **Mr. Vishal Badoni**

Student Representative,

B. Pharma Batch 2023, HSPS

Special Invitee 