



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH  
NEW DELHI

भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

No. STW/Neonatology/2023-NCD-II

Date: 22.05.2024

To,

Dr. Juhi Kalra, Professor,  
Himalayan Institute of Medical Sciences,  
Dehradun.

**Sub:** Project entitled "Implementation of Standard Treatment Workflows (STWs) for Pediatrics to improve adherence to the guidelines in the setting of a district hospital under District Residency Program of NMC 2021" under Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun.

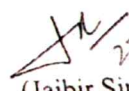
Dear Sir,

Reference your office letter dated 06.05.2024 on the above mentioned subject.

Under the circumstances explained by you the Competent Authority of the Council permits to change the date of start of above mentioned project w.e.f 15<sup>th</sup> April, 2024 instead of 15.01.2024.

The other terms and conditions will remain same as mentioned vide this office letter of even number dated 21.12.2023.

Yours faithfully

  
(Jaibir Singh)  
Sr. Admn. Officer

**Copy to:**

1. The Principal, Himalayan Institute of Medical Sciences, Swami Rama Himalaya University, Jolly Grant, Dehradun.
2. **Accounts Section** for information and necessary action.
3. EPMS Number (IIRPSG-2023-00-00003)
4. Mr. Vikesh Sapra, Sr. TO, ICMR





## "Ethics Committee"

CDSCO Reg. No. ECR/1741/Inst/UK/2022

ICMR Reg. No. EC/NEW/INST/2022/UA/0152

(E-Mail: [ethicscommittee@srhu.edu.in](mailto:ethicscommittee@srhu.edu.in) ; Phone No. 0135-2471-328, 140)

SRHU/HIMS/E-1/2023/ 76

Date: 28.06.2023

To,

Dr. Juhi Kalra,  
Convener, NMC regional centre in MET and Professor, Deptt. of Pharmacology,  
HIMS, Swami Rama Himalayan University

**Ref:** Concept note on Extramural Multicentric Research Project entitled: "Implementation of standard treatment workflows (STWs) to improve adherence to the guidelines in the setting of a district hospital under District Residency Programm of NMC 2021" Submitted by Principal investigator, Dr. Juhi Kalra, Convener, NMC regional centre in MET and Professor, Deptt. of Pharmacology, HIMS, Swami Rama Himalayan University.

Dear, Dr. Juhi,

With reference to your submission letter, dated 24.05.2023, the Ethics Committee, Swami Rama Himalayan University, discussed and approved the Concept note on Extramural Multicentric Research Project entitled: "Implementation of standard treatment workflows (STWs) to improve adherence to the guidelines in the setting of a district hospital under District Residency Program of NMC 2021" in its meeting held on 24/6/2023 at 11:00 AM in the Department of Pharmacology, HIMS.

Following Documents were received for the Study:

1. Concept note for the Project along with annexure-1
2. Minutes of the meeting of ICMR expert group

The following members were present:

Sr. No.	Name of the Member	Designation and Qualification	Representation as per Schedule Y	Gender	Affiliation with the Institution
1.	Prof. K.C. Mishra	Chairman MBBS, MD, MAMS	DRME (Pb.) & Ex. Principal	M	No
2.	Mr. G.N.S. Gurudutt	Member M.A., M.phil.	Social Scientist	M	No
3.	Mr. Arun Kundra	Member M.A., L.L.B	Practicing Advocate	M	No
4.	Mr. Sagar Manwal	Member Gram Pradhan, Jolly Grant	Community Representative	M	No
5.	Prof. Mushtaq Ammed	Member MBBS, MD (Radiotherapy)	Clinician Professor, Deptt. of Radiotherapy	M	Yes
6.	Prof. Jaynati Semwal	Member MBBS, MD, (Community Medicine)	Professor Deptt. of Community Medicine	F	Yes
7.	Dr. Aksh Dubey	Member MBBS, MD, (Anatomy)	Assoc. Professor, Deptt. of Anatomy	M	Yes
8.	Prof. D.C. Dhasmana	Member Secretary, MBBS, MD (Pharmacology)	Pharmacologist	M	Yes

This is to confirm that only members, who were independent of the Investigator of the study, have voted and provided opinion on the study.

The Ethics Committee, Swami Rama Himalayan University, has no objection to the conduct of the study, as per the submitted concept note, subject to the statutory provisions and permissions, as necessary, to be obtained from concerned authorities.

The Ethics committee, Swami Rama Himalayan University expects to be informed about the progress of the study, any changes in the protocol and asks to be provided a copy of the final report.

The Ethics committee, Swami Rama Himalayan University follows procedures that are in compliance with the requirements of ICH (international Conference on Harmonization) guidelines related to GCP (Good Clinical Practice) and applicable Indian regulations, revised and updated from time to time.

Dr. D.C. Dhasmana,  
Member Secretary, Ethics Committee





INDIAN COUNCIL OF MEDICAL RESEARCH  
ANSARI NAGAR, POST BOX NO. 4911, NEW DELHI-110029

Date: 02-01-2024

No. STW/Neonatology/2023-NCD-II

Dated:

Subject: Payment 1<sup>st</sup> year grant-in-aid for the research scheme entitled "Implementation of Standard Treatment Workflows (STWs) for Pediatrics to improve adherence to the guidelines in the setting of a district hospital under District Residency Program of NMC 2021" under Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun.

**MEMORANDUM**

Reference this office letter No. STW/Neonatology/2023-NCD-II Dated: 21.12.2023

The Director-General, ICMR sanctions the payment of Rs. 1,53,36,008/- (Rupees one crore fifty three lakh thirty six thousand and eight only) as the full & final installment of the 1<sup>st</sup> year grant w.e.f 15.01.2024 to 14.01.2025 for incurring expenditure in connection with the above mentioned research scheme. The amount of Rs. 1,53,36,008 /- may be debited in the provision of Rs. 1,53,36,008/- made for the above mentioned research scheme for the current financial year 2023-24.

*[Signature]*  
04/1/24  
Sr. (Admn. Officer) ✓

Accounts Section-V, ICMR,

**RFC Delivery Research/Small/5337/2023-2024/ dt-2023-12-21** alongwith mandate form and cancel cheque

Copy to:

1. The Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi. The amount of Rs. 1,53,36,008/- full & final instalment of 1<sup>st</sup> year will be sent to her. The grant has been sanctioned on the conditions laid down in our letter referred to above.
2. Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun. It is requested that an audited statement of account together with utilization certificate for the grant received and utilized in 2023-24 may be sent to this office in due course.
3. EPMS Number (IIRPSG-2023-00-00003)
4. Mr. Hemant, Sr. T.O, ICMR



No. STW/Neonatology/2023-NCD-II

Date: 21.12.2023

To,  
The Principal,  
Himalayan Institute of Medical Sciences,  
Swami Rama Himalaya University,  
Jolly Grant, Dehradun,

**Sub:** Sanction and budget allotment for the new scheme entitled "Implementation of Standard Treatment Workflows (STWs) for Pediatrics to improve adherence to the guidelines in the setting of a district hospital under District Residency Program of NMC 2021" under Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun.

Dear Sir,

The Director-General of the Council sanctions the above mentioned research scheme initially for a period of one year from **15.01.2024** subject to extension up to the total duration specified in para 3(3) below.

The Director-General of the Council also sanctions the budget allotment of **Rs. 1,53,36,008/- (Rupees one crore fifty three lakh thirty six thousand and eight only)** as detailed in the attached statement for the period ending the **14.07.2025**.

The grant-in-aid will be given subject to the following conditions:-

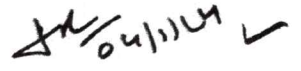
1. The payment of the grant will be made in lump-sum to the head of the Institution. The first installment of the grant will be paid generally as soon as a report regarding the commencement of the project and appointment of the staff is received by the Council. The demand for payment of the subsequent installment of the grant should be placed with the Council in the prescribed proforma attached.
2. The staff appointed on the project should be paid as indicated in the budget statement attached.
3. The approved duration of the scheme is **01 year 06 months**. The annual extension will be given after review of the work done on the scheme during the previous year.
4. A report on the progress made will be submitted to the Council as and when called for.
5. The Institute will maintain a separate account of the receipts and the expenditure incurred on the scheme and will furnish a utilization certificate and an audited statement of account pertaining to the grant.
6. The host institute shall utilize the grant after following the provision laid down in GFRs 2017 and T.A. Rules.
7. The PI is advised to keep the fund in a separate saving bank account opened for research funds received from ICMR so as to ensure that interest earned thereon is also credited in to the fund account.

**Contd.**

8. The other terms and conditions are indicated at ICMR website.

The receipt of this letter may please be acknowledged.

Yours faithfully

  
Sr Admn. Officer)

This issues with the concurrence of Finance Section vide

**RFC No. Delivery Research/Small/5337/2023-2024/ dt-2023-12-21**

**NO. STW/Neonatology/2023-NCD-II**

1. Copy together with the budget statement forwarded for information Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun.
2. Copy together with the budget statement forwarded to the **Accounts Section** for information and necessary action.
3. EPMS Number (**IIRPSG-2023-00-00003**)
4. Mr. Hemant, Sr. TO, ICMR



**Budget Statement for the year 2023-24**  
(w.e.f. 15.01.2024 to 14.01.2025)

Date: 02-01-2024

No. STW/Neonatology/2023-NCD-II

**Sub:-** Project entitled "Implementation of Standard Treatment Workflows (STWs) for Pediatrics to improve adherence to the guidelines in the setting of a district hospital under District Residency Program of NMC 2021" under Dr. Juhi Kalra, Professor, Himalayan Institute of Medical Sciences, Dehradun.

No.	Details	1 <sup>st</sup> year
<b>A</b>	<b>Staff</b>	
i	Project Technical Support-III-4 nos @28000+5040(18%HRA)=33,040/-p.m (One for each of the State)	15,85,920
ii	Data Entry Operator-1nos @29,200/-p.m (For HIMS for forRecord keeping,feedbacks, correspondence, conclave and TOT arrangements etc)	3,50,400
iii	Project Research Scientist B(Non-Med) @56000+10,080(18%HRA)=66080/-p.m	7,92,960
iv	Consultant (Finance)-1nos @60,000/-p.m Consolidated (Budget Related work) Budget related work	7,20,000
	<b>Sub Total</b>	<b>34,49,280</b>
<b>B</b>	<b>Recurring</b>	
	Conclaves Details in Table 4a ( Annexure-1 attached for details of expenditure for 2 conclaves )	4,48,000
	ToT at nodal centers (Details in Table 4b ( Annexure -2 attached for details of expenditure for 4 ToTS )	29,20,000
	Media center -a. Video recordings Rs10,000/session ( 30 sessions )	3,00,000
	Honorarium Webinar-Expert's Honorarium Rs 4,000/expert ( by 2 experts X 30session )	2,40,000
	Script writing and shooting for videos ( To be done by subject experts )	20,000
	Honorarium Script whetting (Rs 4,000/expert X 5 experts)	20,000
	Zoom Subscription (As per Actual)	45,000
	<b>Internet</b>	<b>6,000</b>
	Honorarium for Preparation of assessment material - MCQ /any other (Rs 200 per MCQ X 500)	100,000
	Honorarium for Preparation of assessment material - OSCE /any other (Rs1000 per OSCE X 100)	100,000

Honorarium for taking sessions in ToTs (5 expert/ToTs X 4 ToTs = 20 ToTs) Rs 4000/Expert X 20	1,60,000
Honorarium for taking sessions in 2 Conclaves (10 expert/Conclave X 2 Conclave = 20 X Rs 4000/Expert)	80,000
<b>Stationary -</b> Paper, Flip charts, Wall calendars, pen, Clips, Resource book for i. Stationary for four Nodal Centers, resource book printing- (Rs 40000/- each Nodal Centers) ii. Stationary for 02 Conclaves (Rs.30000 each Conclave)	1,62,000 (Nodal Center) + 62,000 (Conclave)
Hospitality Expenses for Conclave (Flower bouquets /Garlands, Postage, Memento etc.)	67,000
Contingency	45,000
<i>Sub Total (B)</i>	47,75,000
<b>Sub Total (A) + (B)</b>	82,24,280
<b>C) Overhead charges 3%</b>	2,46,728
<b>Sub Total (A) + (B) + (C)</b>	84,71,008
<b>D) Non-Recurring (Equipment)</b>	
Laptop	90,000
<b>E) Travel</b>	
Conveyance for district hospital visits (Unit is one Medical College)-There are 11 medical colleges for our project-(Rs 5000/visit X 5 visits X 11 units)	2,75,000
<b>Travel for 4 TOTs ( faculty/ observers/ facilitators=5)</b> Rs 25,000/ Resource Faculty x 5 resource faculty x 4 ToTs (As per actual)	5,00,000
<b>Travel for 4TOTs (participants)</b> Rs 20,000/- per day x 35 participants x 4ToTs (As per actual)	28,00,000
<b>Travel for 02 Conclaves (faculty/observers/facilitators=80)</b> <b>By Air/Car</b> Rs 20,000/- per person X 80 (As per actual)	32,00,000
<b>Sub Total (D) + (E)</b>	68,65,000
<b>Grand Total (A+B+C &amp; D+E)</b>	1,53,36,008

**Rs. 1,53,36,008/-**

**(Rupees one crore fifty three lakh thirty six thousand and eighty only)**

**Date of Start: 15.01.2023**

**Duration: 01 year 06 months**

**Date of termination: 14.07.2025**

*Handwritten signature and date: 04/1/24*

