

# Swami Rama Himalayan University

(Est. vide Uttarakhand Act No. 12 of 2013)

Swami Ram Nagar, Doiwala, Dehradun 248140  
Uttarakhand, India



स्वामी राम हिमालयन विश्वविद्यालय

(उत्तराखण्ड अधिनियम सं० 12 वर्ष 2013 द्वारा स्थापित)

स्वामी राम नगर, डोईवाला, देहरादून 248140  
उत्तराखण्ड, भारत

SRHU/HRD/2015- 1062

Date: 02.05.2015

Dr. Sanad Kumar  
S/o Mr. Surendra Singh Sachan  
A 1/13 HIG World Bank Colony  
**KANPUR**

## **REF: APPOINTMENT LETTER**

Dear Dr. Kumar,

This has reference to your application and subsequent interview dated 01.05.2015. We are pleased to inform you that Hon'ble Vice Chancellor, Swami Rama Himalayan University has approved your appointment on the post of **Registrar** in the department of **Orthopaedics** this University for a period of **one year** with effect from **02.05.2015** on the following terms and conditions.

- (i) **Salary:-** You will be paid a consolidated salary of ₹. 40,000/- (Rupees forty thousand only) per month.
- (ii) **Payment of Salary :** To facilitate credit of your salary, you are required to open a bank account with S.B.I HIHT, Jolly Grant, Dehradun and provide the account number to our Finance Department, failing which it will be difficult to release your salary.
- (iii) **Job Function :-** You shall most diligently and faithfully carry out all the work assigned to you by the authorities from time to time.
- (iv) **Medical :-** Your appointment and confirmation in employment will be subject to your being found medically fit by the medical board of the University whose findings will be final and binding upon you.
- (v) Your appointment will initially be for a period of **one year** with effect from your date of joining and may be extended on yearly basis.
- (vi) **Transfer :-** It is understood that while working with the University, you may be transferred to any other place of work within or outside the University.
- (vii) **Prohibition of Double Employment :-** Your appointment is whole time and you will not be allowed for any other part time employment during your appointment with the University.
- (viii) **Seeking Employment Elsewhere :-** For seeking employment elsewhere, you are required to obtain NO Objection Certificate (NOC) from the competent authority. If at any time it comes to the notice of the authorities of the University that you have applied for a job elsewhere directly without obtaining NOC, your services are liable to be terminated without any notice or salary in lieu thereof.
- (ix) **Confidentiality :-** You shall not divulge or disclose any information or the affair or transaction which may come to your knowledge during the course of your employment with the University.
- (x) **Address :-** In case of change in the address during the course of your employment with the University, it shall be your duty to intimate the new address in writing to the authorities within three days. All communication to you made by the authorities at your last address shall be deemed to have been delivered to you.
- (xi) **Leave :-** You shall be entitled for leave as per service rules of the University.
- (xii) **Service Rules :-** In addition to oral/written instructions, office orders, you will be governed by the service rules of the University. The Swami Rama Himalayan University has absolute power to add, delete and modify any or all the service conditions, which shall be final and binding.

P-RA/CB-VK  
Luh

neelam Bhatnagar

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(xiii) **Documents** :- You have to deposit a photostat set of your **educational & experience** certificates in the office of the undersigned at the time of joining.

If you agree and are accepting this letter on the terms and conditions as set out herein, please sign and return the duplicate copy of this letter to the office of the undersigned.

Please remember that this University is unique in its aims and objectives. We therefore require a very sincere attitude in all your undertakings within the University which confirms and contributes to the overall efficiency and philosophy of the Swami Rama Himalayan University.

For Swami Rama Himalayan University

*Nalin Bhatnagar*

Nalin Bhatnagar  
Registrar

C.C :: Vice Chancellor

*send by email on 30/6/15*  
*Finance Dept.*

I have gone through the above terms and conditions of my service and accept them fully without any reservation. I also agree to abide by the Rules and Regulations of the University.

Date \_\_\_\_\_

Signature \_\_\_\_\_

P-RA/Ch-Vice  
*[Signature]*

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