

# Swami Rama Himalayan University

(Est. vide Uttarakhand Act No. 12 of 2013)

Swami Ram Nagar, Jolly Grant, Dehradun 248016  
Uttarakhand, India



# स्वामी राम हिमालयन विश्वविद्यालय

(उत्तराखण्ड अधिनियम सं० 12 वर्ष 2013 द्वारा स्थापित)

स्वामी राम नगर, जौलीग्रान्ट, देहरादून 248016  
उत्तराखण्ड, भारत

Date: 06.06.2022

SRHU/HRD/2022- 415

Dr. Anmol Mahani  
D/o Mr. Surinder Mahani  
C-91, Sector-26  
Gautam Budh Nagar,  
**NOIDA**

## CONTRACTUAL EMPLOYMENT

Dear Dr. Anmol,

We are pleased to inform you that the competent authority of the University has approved your appointment for the position of **Senior Resident** in the department of **Radiation Oncology** for a period of **one year** with effect from **06.06.2022** in Himalayan Hospital (a constituent unit of the University) on the following terms & conditions:

- Salary Package:-** You will be placed in pay scale MS-11. The breakup and components of your monthly salary will consist of the following:-

Basic Pay	-	Rs. 36,996/-
NPA	-	Rs. 18,498/-
Dearness Allowance	-	Rs. 9,249/-
HRA	-	Rs. 8,139/-
Travel Allowance	-	Rs. 7,862/-
Variable Allowance	-	Rs. 38,846/-
<b>Gross Salary (Inclusive of HRA)</b>	-	<b>Rs. 1,19,590/-</b>

**(Rs. One lakh nineteen thousand five hundred ninety only)**

Deduction(s) in your gross salary shall be as per statutory and University norms.

- Payment of Salary:** To facilitate the crediting of your salary, you are required to open a bank account with S.B.I HIHT, Jolly Grant, Dehradun within one week of your joining. The account number of your bank account should be shared with the Finance Department of the University.
- Medical:** You shall be required to undergo a medical fitness test at our hospital at a nominal charge. Your employment will be subject to your being found medically fit by the Medical Board of the University. You are also required to produce a proof of being vaccinated for hepatitis B and COVID or else you will be vaccinated at our Hospital at your own cost.
- Type & Nature of Appointment:** Your appointment will initially be for a period of **one year** with effect from your date of joining and may be extended on yearly basis.
- Key Responsibility Areas (KRAs):** You will be expected to achieve your KRAs and to take on additional responsibilities assigned to you by the authorities of the University, from time-to-time.
- Transfer:** Your services, while working with the Swami Rama Himalayan University, are liable to be transferred/deputed to any other location, associated or affiliated unit within or outside the University premises (including Tehri Cluster).
- Prohibition of Double Employment:** You shall not indulge in private practice or any other engagement including part time employment, directly or indirectly either honorary or on remuneration in any other organization.
- Seeking Employment Elsewhere:** In order to seek employment elsewhere, you are required to obtain No Objection Certificate (NOC) from the competent authority. If at any point of time it comes to the notice of the authorities of the University that you have applied for or sought a job elsewhere directly without obtaining NOC, your services are liable to be terminated without any notice.

P-PR/CH-VIXC  
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(उत्तराखण्ड अधिनियम सं० 12 वर्ष 2013 द्वारा स्थापित)

स्वामी राम नगर, जौलीग्रान्ट, देहरादून 248016  
उत्तराखण्ड, भारत

9. **Academic Progression:** For acquiring higher academic/professional qualifications, you will be required to take prior written approval of the University authorities.
10. **Confidentiality:** Irrespective of your employment status with the Swami Rama Himalayan University, without prior permission, you shall not divulge or disclose any information about the University which may come to your knowledge during the course of your employment with the University.
11. **Address:** Any change in your address must be communicated to the HR department in writing. All correspondence from the authorities addressed to you shall be deemed to have been delivered at your last address, as per your personal record maintained by the HR Department of the University.
12. **Service Rules:** During the course of employment, your services shall be governed by the provisions of the University Act, its duly approved statutes, ordinances and rules & regulations made by the University from time to time.
13. **Documents:** At the time of your joining you are required to submit a self-attested photo copy set of your educational & experience certificates in the office of the undersigned. It is also mandated to get all your medical qualifications (UG/PG/Super specialty) registered with Uttarakhand Medical Council within one month of your joining.
14. **Security Money:** One month Gross salary shall be retained as Security Money which shall be deducted from the salary in 5 equal monthly installments. The Security Money shall be returned to you after three years of regular service or at the end of your service, whichever is earlier.
15. Resignations with relieving within 24 hours received from clinicians, nursing & other technical staff posted in critical areas of the hospital will not be entertained on account of 'Essential Services'. However in case you want to get relieved, your relieving will be subject to your fulfillment of conditions laid down in the bond signed by you.

Please confirm the acceptance of this appointment letter by signing and returning the duplicate copy to the office of the undersigned.

We look forward to the contribution of your skills and experience to carry forward the legacy and joining the SRHU family at the earliest.

For Swami Rama Himalayan University

Dr. Susheela Sharma  
Registrar

Copy to: Hon'ble Vice Chancellor

I have gone through the above terms and conditions of my service and accept them fully without any reservation. I also agree to abide by the Rules and Regulations of the University. I am likely to join my duties on.....

Date \_\_\_\_\_

Signature \_\_\_\_\_

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